

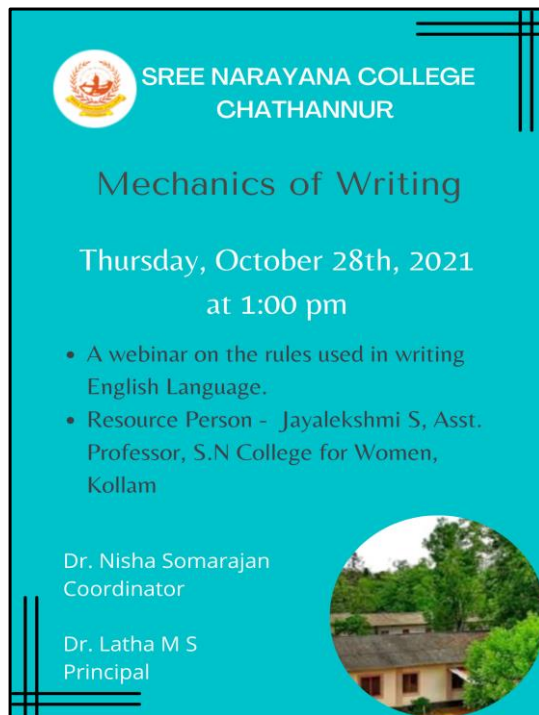
**Capacity building and skills enhancement  
initiatives**

**Language and Communication skills (2017-2022)**

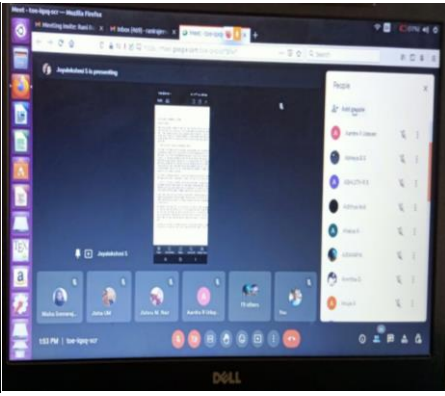
**2021-22**

**Mechanics of Writing**

The English Department of the college conducted a webinar on the topic “**Mechanics of Writing**”. The program was organised on October 28<sup>th</sup>, 2021. A total of 86 students were present and the resource person for the program was Jayalekshmi S., Assistant Professor. Sree Narayana College for Women, Kollam. The class began at 1:00 pm and continued till 3:00 pm. The students were instructed on the importance of studying parts of speech, sentence structure, capitalization, punctuation, abbreviations and spelling. These are the rules or the mechanics of writing that can aid in writing persuasive and accurate professional documents.



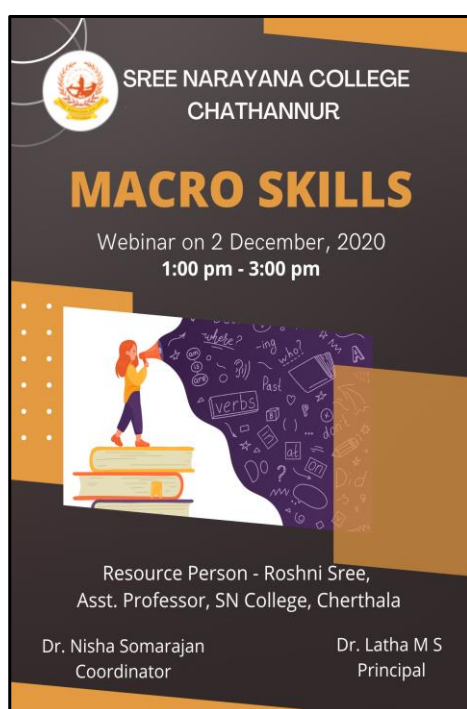
**Brochure for Webinar on “Mechanics of Writing”.**  
**Screenshots of Webinar on “Mechanics of Writing”.**



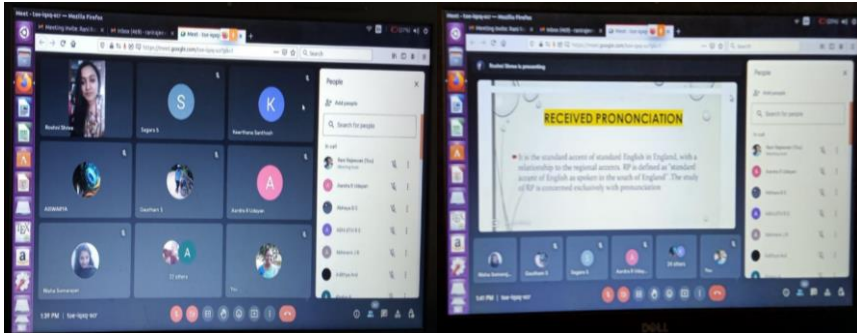
**2020-21**

### **Macro Skills**

On 2<sup>nd</sup> December 2020, a webinar was organised by the English department for the students. The webinar was on the topic “**Macro Skills**” and started at 1:00 pm and went on till 3:00 pm. A total of 82 students were present and the resource person for the webinar was Roshni Sree, Assistant Professor, Sree Narayana College, Cherthala. She began the class by talking about the four Macro Skills in English i.e., Listening, Speaking, Reading and Writing that a student needs to successfully communicate with people. She also shared tips with the students on how to improve their communication skills by working on their pronunciation, expanding their vocabulary, and practising their speaking skills.



**Brochure for the Webinar on “Macro Skills”.**



**Screenshots of the Webinar on “Macro Skills”.**

2019-2020

**Listening Speaking and Writing**


BIJ1 B  
Asst professor  
S. N. College  
Chathanow .

To  
The principal  
S. N. College, Chathanow .

Sub: For Conducting External Mentoring programme

Sir,  
Kindly permit me to conduct an  
external mentoring class [Topic - Listening  
speaking and writing] for SSP scholars  
at Seminar Hall from 23/1/2020 to  
26/1/2020 .

Chathanow  
22/1/2020



Thanking you,  
Yours faithfully,  
Bij1 B  
Asst. professor

*Santhineed*

As part of SSP in our college organises 4 days programme on 'Listening, speaking and writing' to our SSP scholars from 23/01/2020 to 26/01/2020. The Programme was inaugurated by our Principal Dr. C. S. Subash Chandran and the Resource person of the programme was Smt. Aswathy T. Mohan, ASAP skill development Executive. Welcome

speech was delivered by Smt. Biji B. (Coordinator SSP) and vote of thanks was delivered by Abhirami J. S., II B. Com. student.



Smt. Aswathy T. Mohan, ASAP skill development Executive handling the class on the topic Listening Speaking and writing.

Commented [v1]: mask

SREENARAYA COLLEGE CHATHANNUR  
SCHOLAR SUPPORT PROGRAMME  
2019-2020

Form No. 7: Study & Attendance Sheet of ASAP

Sl. No.	Serial No.	NAME OF STUDENTS	TOPIC	NAME OF RESOURCE PERSON
1	1	RAVEENA	ASAP	ASWATHY MOHAN
2	2	ABHIRAMI		
3	3	ABHIRAMI		
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Name and Date of Resource Person: \_\_\_\_\_

Attendance statement of the said program.





Sebastin Marcos, Trainer of IELTS, TOFEL & Personality Development on 04/02/2019 at our seminar hall. 30 students from various departments attended the session.



**Joseph Sebastin Marcos, Trainer of IELTS, TOFEL handling the session.**

## Enhancement of Communication Skill

From  
Durga B  
Assistant Professor  
PG Department of Commerce  
SAC Chittothamur

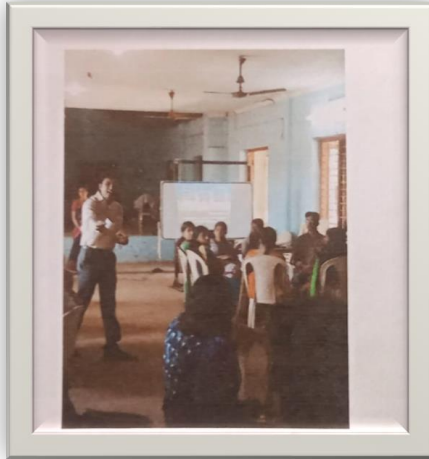
To The Principal  
SAC Chittothamur

Sir,  
Kindly Permit to Conduct Programme on  
'Enhancement of Communication Skill' on 21/02/2019  
at Seminar Hall for WWS Students. The Programme  
is handled by Joseph Sebastin Marcos, International  
Motivational and Foreign Language Trainer, Kottayam

Yours faithfully  
Durga B

18/02/22  
Chittothamur

English is the Lingua Franca, the international language which connects people all over the world. Proficiency in English is essential as we are living in a multi cultural and multi lingual world. A student living in Kerala will have a really tough time in another state where their mother tongue is different. Here lies the importance of a bridge language which enables us to converse with people all over the world. Considering the above scenario, the WWS of Sree Narayana College conducted a program on '**Enhancement of Communication Skill**' by Joseph Sebastin Marcos, Trainer of IELTS, TOFEL & Personality Development on 21/02/2019 at our seminar hall. 30 students from various departments attended the session.



Sri. Joseph Sebastin Marcos, Trainer of IELTS, TOFEL & Personality Development handling the session.

WALK WITH SCHOLAR PROGRAMME 2018-19  
EXTERNAL MENTORING SECTION  
ATTENDANCE OF MENTEEES

Name of the College: *SV College Chathanam*  
Name of the Co-ordinator: *Dmyu P*  
Semester: *I Sem*

(Use separate additional sheets for each year)

Sl No	Name of Mentee	Date & Time	Date & Time	Date & Time	Date & Time	Date & Time
1	<i>Rishan M</i>	<i>10/10/18</i>				
2	<i>Harshitha S</i>	<i>10/10/18</i>				
3	<i>Arjun S</i>	<i>10/10/18</i>				
4	<i>Lakshmi S</i>	<i>10/10/18</i>				
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External Mentor's signature: *[Signature]*  
Co-ordinator's signature: *[Signature]*

PRINCIPAL: *[Signature]*

Attendance statement.

## 2017-2018

The Additional Skill Acquisition Programme (ASAP) is a skilling intervention, jointly implemented by the Department of Higher Education and the Department of General Education, Government of Kerala. The classes at Sree Narayana College, Chathannur started in the month of December 2017. Two programmes entitled '**Formal vs. Informal Interactions**' and '**Public Speaking**' have been designed with a vision to enhance communicative competence leading to the holistic development of the students. 31 students were enrolled in the year. Effective communication skills have become increasingly essential to strengthen the personal, social, and interpersonal relationship. The different sessions and activities conducted here are directed towards imparting effective communication skills, language proficiency in English, and the skills required for employability and better performance at the workplace.



**Inauguration of language Skill Programme.**



**Formal vs informal interactions: interview with Ms. Ajisha.**



**Public speaking by students.**