

COLLEGE LEVEL MONITORING COMMITTEE (CLMC)
ANNUAL REPORT
2020-21

The College Level Monitoring Committee has a vital role in the smooth functioning of CBCSS. The CLMC consists of the principal, the heads of the departments and the elected representatives from teachers. The Principal Dr, M S Latha is the chairperson, Dr. Rani Rajeevan is the convenor.

The following are the activities of CLMC during the academic year 2020-21

- Distributed the semester wise academic calendar from university.
- Department Level Monitoring Committee (DLMC) has been constituted with the Heads of the departments and all the teachers of the department.
- Ensured that online classes had conducted properly.
- Prepared and sort out the list of students in 5 different open courses as per the student's needs.
- Circulated notices to all the teachers to intimate the changes regarding UG/ PG courses.
- Monitor the effective conduct of Orientation programme for I year students.
- Made necessary steps to conduct result analysis based on two internal assessments in department wise.
- PTA meeting of all batches was arranged accordingly.
- Ensured that the forwarded of C A marks and attendance statements of all semesters to university on -time.
- Conducted meetings at regular intervals with the committee members to ensure the effective conduct of the CBCSS programme.
- Taken steps for conducting model examinations of all batches.
- Collected portion completion report and model exam question papers from respective teachers.
- Ensured that remedial classes have conducted based on the result analysis prepared at DLMC level.

COLLEGE LEVEL MONITORING COMMITTEE (CLMC)
ANNUAL REPORT 2021-22

The College Level Monitoring Committee has a vital role in the smooth functioning of CBCSS. The CLMC consists of the Principal, the heads of the departments and the elected representatives from teachers.

Chairperson: Dr. M. S Latha, Principal

Convenor: Dr. Rani Rajeevan.

The following are the activities of CLMC during the academic year 2021-22

- Distributed the semester wise academic calendar from university.
- Department Level Monitoring Committee (DLMC) has been constituted with the Heads of the departments and the teachers of the respective departments.
- Ensured that online & offline classes had conducted properly.
- Prepared and sort out the list of students in 5 different open courses as per the student's needs.
- Circulated notices to all the teachers to intimate the changes regarding UG/ PG courses.
- Made necessary steps to conduct result analysis based on two internal assessments / University exam results in department wise.
- PTA meeting of all batches was arranged accordingly.
- Ensured that the forwardal of C A marks and attendance statements of all semesters to university on -time.
- Conducted meetings at regular intervals with the committee members to ensure the effective conduct of the CBCSS programme.
- Taken steps for conducting model examinations of all batches.
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