

SREE NARAYANA COLLEGE, CHATHANNUR Karamcode P.O, Chathannur, Kollam -691579

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→ SECOND CYCLE NAAC ACCREDITATION 2023

CRITERION 6

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.3.3. Teaching and non-teaching staff participating in Faculty **development Programmes**

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Teaching and non-teaching staff participating in faculty development programmes (fdp), professional development/administrative training programs during the last five years

REPORTS OF FACULTY (TEACHING AND NON-TEACHING STAFF) DEVELOPMENT PROGRAMMES (2021-2022)

Teaching help to spread the knowledge from young aspirant mind and create better, balanced society for facing new challenge. So, continuous up-gradation are necessary which also help a teacher to disseminate the qualitative knowledge from better way. Various way is existed to help continuous professional development of teacher. Refresher course & orientation programme are key programme to help continuous professional development of in-service teacher education and maintain quality of teaching profession. 13 faculties have participated in various professional development programmes in the academic year 2021-2022. Out of these four-teachers participated and successfully completed One week online short-term faculty development programme. Five faculties participated orientation programme organised by various universities. Three teachers completed One-week short term Course organised by UGC-HRDC, University of Kerala and one faculty participated orientation programme conducted by Teaching Learning Centre, Ramanujan College, University of Delhi.

Programme: A training programme on "Accreditation Initiatives in New Format" was given to all teaching and non-teaching staff of Sree Narayana College, Chathannur on 21/02/2022. The speaker was Dr. Raveendran. R., Retd. Principal, Sree Narayana Colleges & Emeritus Professor, Sree Narayana College, Kollam. The programme was presided by Dr. M. S. Latha, Principal, Sree Narayana College, Chathannur. After the inaugural function, the speaker mentioned about different criteria in details and delivered a presentation explaining the weightage, key indicators and total matrices of the criteria. The participants actively participated in question answer session. The speaker clarified all doubts asked by the members. The programme was very interactive. After the presentation Dr. Vishnu S. delivered the vote of thanks

Organizing Committee

Patron

Sri. Vellapally Natesan Manager, S. N. Colleges, Kollam

Chairperson Dr. M. S. Latha Principal, S. N. College, Chathannur

Committee Members

Dr. Parvathy Nand Dr. N. B. Sreekala Dr. C. S. Subhash Chandran Dr. M. G. Biju Dr. Kiran Mohan. M Dr. Rani Rajeevan Dr. Nisha Somarajan Dr. Biju Sukumar Dr. Vishnu. S

Sree Narayana College Chathannur

IQAC 2021-2022



Accreditation Initiatives in New Format 21/02/2022 10.00.am - 1.00 pm

Resource Person:

Dr. Raveendran. R

Retd, Principal, S. N. Colleges & UGC Emeritus Professor S. N. College, Kollam



Training programme on "Accreditation Initiatives in New Format".



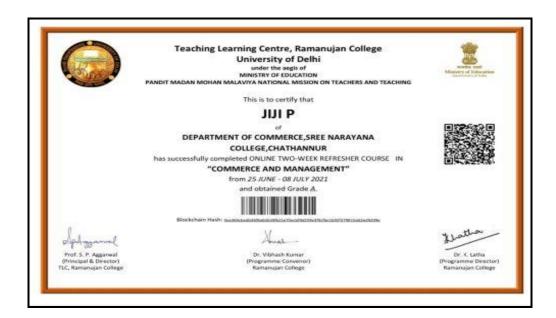




















REPORTS OF FACULTY (TEACHING AND NON-TEACHING STAFF) DEVELOPMENT PROGRAMMES (2020-2021)

The Orientation programme is intended to inculcate in the young lecturers the quality of self-reliance through awareness of the social, intellectual and moral environment as well as to discover self-potential and confidence. The Refresher course provides opportunities for serving teachers to exchange experiences with their peers and mutually learns from each other. Following are the details of various refresher /FDP /orientation Courses attended by 36 teachers during the academic year 2020-2021. In the class of these 26 teachers attended various FDP. Six faculties participated in two-week faculty development programme Conducted by Sanatana Dharma College, Alappuzha in Collaboration with the Kerala Higher Education Council. Four teachers participated FDP organized by TLC Ramanujan University of Delhi and one faculty attended two FDP conducted by Department of Physical Education, Dr. M. G. R Educational and Research Institute Deemed University, Chennai. Two teachers participated FDP organized by Guru Angad Dev Teaching Learning Centre, University of Delhi and MHRD. One faculty attended FDP conducted by IQAC Sree Ayyappa College for Women, Chunkankadai in Collaboration with UGC-HRDC-University of Kerala, Trivandrum. One teacher participated FDP organized by Swarnim Gujarat Sport University. One faculty attended FDP conducted by YMCA College of Physical Education, Chennai. One teacher appeared FDP organized by Department of physical Education, Bharathiyar University, Coimbatore. One faculty be present FDP conducted by Arulander College, Maduri. One teacher appeared FDP organized by Division of Mathematics, Department of Science and Humanities, VFSTAR, Vignan University, Andhra Pradesh. One teacher appeared FDP organized by Aligarh Muslim University centre, Malappuram and MES's Piaali College of Education and Research, Mumbai in collaboration with UGC-HRDC, University of Kerala, Trivandrum. One Faculty be present FDP conducted by IQAC with Faculty of Law, Swami Vivekanand Subharti University, Meerut. One teacher attended FDP organized by Department of Physical Education, University of Horticultural Science, Karnataka. One Faculty participated FDP conducted by Pandit Madan Mohan Malaviya National Mission and MHRD and one teacher appeared FDP organized by Department of Physical Education TNPESU. One faculty attended FDP conducted by Madan Mohan Malviya National Mission on teachers and training of Ministry of Education and MHRD. Three teachers each attended Induction/Orientation Programme conducted by Teaching Learning Centre, Ramanujan College, University of Delhi and MHRD. Three teachers have

successfully completed Refresher programme. Among them two were conducted by UGC-HRDC University of Kerala, Trivandrum and one was organized by Teaching Learning Centre, Ramanujan College, University of Delhi. Two faculties participated training programmes where as one teacher has undergone Training Programme on Gender Budgeting conducted by Department of Women's Studies in association with Department of physical Education, Bharathiyar University, Coimbatore. One faculty attended training Programme in Physical Literacy Training organized by Saveetha Institute of Medical and Technical Science and Pupil Eco-school. Two teachers attended short-term courses where as these two courses were organized by UGC-HRDC-University of Kerala, Trivandrum.

Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment is planned to achieve stated objectives and outcomes. It focuses on measuring student performance at different levels. In the traditional system of education, the teachers and students spend a lot of time trying to learn the syllabus of every subject and to score good marks in the examination. But in Outcome-based education, all the parts and aspects of education are focused on the outcomes of the course. To brings clarity among the teachers about Outcome Based Education a training programme was organized by Sree Narayana College, Chathannur on 09/07/2020 in association with IQAC & Kerala State Higher Education Council, Thiruvananthapuram to our teaching faculties and the resource person was Dr. Manulal. P. Ram, Research Officer, Kerala State Higher Education Council, Thiruvananthapuram. The programme was presided by Dr. M. S. Latha., Principal, Sree Narayana College, Chathannur. Dr. Vishnu S. welcomed the participants of the training programme. The technical session was followed by Question-and-Answer session. After the Question-and-Answer session Mr. Kiran Mohan M., delivered the vote of thanks.





Training programme on 'Outcome Based Education'.

In the academic year 2020-2021 Sree Narayana College, Chathannur and IQAC jointly organized a training programme for non-teaching staffs of the college. The programme was inaugurated by Dr. M. S. Latha, Principal, Sree Narayana College, Chathannur. Mr. Mukundan M, Junior Superintendent welcomed the participants of the training programme. The topic of the programme is "IT AWARENESS ON ADMINISTRATION". The session was conducted on January 12, 2021. The speaker, Dr. M. G. Biju, Assistant Professor, Department of Commerce, Sree Narayana College, Chathannur gave a lecture on need of information technology in administration. He stressed the importance of digitalization on administration which increases efficiency, productivity and profitability. It also simplifies the work and internal functioning of the office. About 70% of office staffs benefitted from this class. After the session Mr. Sivaprakash K. V., Head Accountant, delivered the vote of thanks.

Organizing Committee

Patron

Sri. Vellapally Natesan Manager, S. N. Colleges, Kollam

Chairperson Dr. M. S. Latha Principal, S. N. College, Chathannur

Committee Members

Dr. Parvathy Nand Dr. N. B. Sreekala Dr. C. S. Subhash Chandran Dr. Kiran Mohan, M Dr. Rani Rajeevan Dr. Nisha Somarajan Dr. Biju Sukumar Dr. Vishnu. S Mr. Mukundan, M Mr. Sivaprakash, K, V



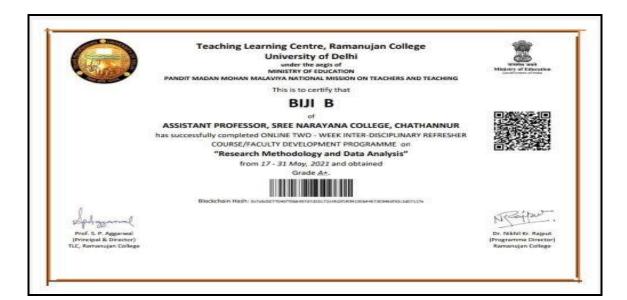
It Awareness on Administration

12/01/2021

10.00.am - 1.00 pm

Resource Person: Dr. M. G. Biju

Assistant Professor Department of Commerce S. N. College, Chathannur













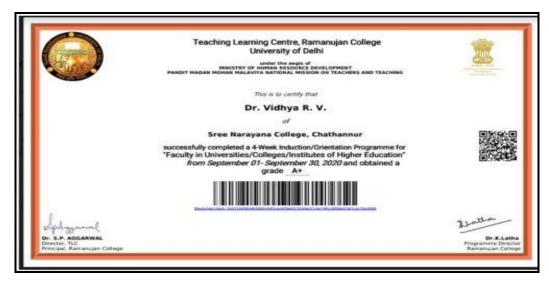






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Mr. Namerall M.K. Classification Control Contr	Dr. Paisal K.P. Director Centre, Halappuran	Dr. S.V.Sadheer Director, USC-HRDC University of Kensis	Huggeorge Dr. Mery George Varghese Asil. Coarne Coordinator & Asiliater Projessor, MES PCER	Renue Dr. Rent Francis Principal MESS PCER Chember













Training" Organized by the Department of Physical Education and Sports, from 5th August 2020 to 7th August 2020 between 10.30 am and 12.00 noon.

Dr. S. Vairamani Head of the Department

See.

Dr. C.B. O8SZFE-CE000454

Dr. C.B. Palanivelu Registrar

Patrice.

















Ministry	ernment of India y of Human Resource Development
Teaching Learning Ramanujan College University of Delhi sponsored by MINISTRY OF HUMAN RESOURCE DEVI PANDIT MADAN MOHAN MALAN NATIONAL MISSION ON TEACHERS AND	ELOPMENT
<i>Certificate</i> This is to certify tha	t
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of	
ASSISTANT PROFESSOR OF COMMER CHATHANNUR , KOLLAN	
successfully completed One Week Faculty Develop "Entrepreneurship, Incubation and	
from June 23 - June 29, 20	020.
Dr. S.P. AGGARWAL (Principal)	Dr. Mohinder Paul (Convenor)









REPORTS OF FACULTY (TEACHING AND NON-TEACHING STAFF) DEVELOPMENT PROGRAMMES (2019-2020)

Orientation programmes are specially designed for newly appointed lecturers and refresher courses are meant for in service teachers. The orientation programmes contribute to the teacher awareness of the problems of the Indian society and the role of education, higher education leaders and educators in the resolution of these problems to achieve desired goals in national development. 14 teachers have participated in various professional development programmes in the academic year 2019-2020. Out of these 2 teachers attended refresher courses conducted by UGC HRDC of University of Kerala and one faculty completed Shortterm Course in MOOCs, E-Content Development and Open Educational Resources conducted by UGC HRDC of Kerala University. One of them attended Short-term Course in ICT enable Learning in Law organized by UGC-HRDC-Government law college, Trivandrum. One teacher participated one week FDP organized by Faculty Training Centre, Kerala State Higher Education Council. Eight faculties participated in two-week faculty development programme conducted by TLC Ramanujan University of Delhi and MHRD. One teacher has undergone online FDP on Examination in wake of Covid-19 organized by Department of Commerce- Shift II, Patrician College, Chennai. One faculty attended one National Level FDP organized Department of Commerce, Nallamuthu Gounder Mahalingam College, Tamilnadu.

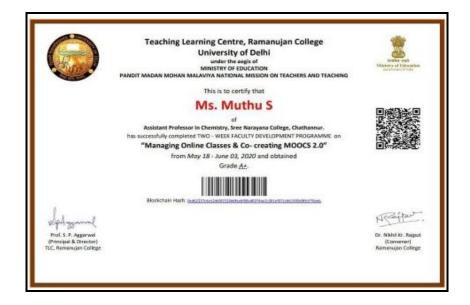
Service and Payroll Administrative Repository (SPARK) for Kerala is an integrated personnel, payroll and account information system for all the employees in Government of Kerala. The system provides personnel administration, payroll and other accounts activities of Government establishments. Every employee is allotted with a Permanent Account Number (PAN) through the system. This centralised system helps the departments to get details of any employees immediately. It helps the employee to capture any details related service, salary, loan etc. Since SPARK is inevitable to a government employee, Sree Narayana College, Chathannur and IQAC jointly organized a class to all staff members of the college. The speaker talks about the steps to sign in to SPARK and the various facilities provided by SPARK. This training helped staffs to use SPARK easily. About 30 teaching staff participated in the program. The training was coordinated by IQAC along with the organising committee members. On 22/07/2019, a training program was conducted on the topic, 'SPARK user guidelines and the resource person was Dr. M. G. Biju, Assistant Professor, Dept. of. Commerce, Sree Narayana College, Chathannur. The programme was presided by

Dr. M. S. Latha Principal, Sree Narayana College, Chathannur. Mr. Kiran Mohan M. welcomed the participants of the training programme. The technical session was followed by Question-and- Answer session. After the Question-and-Answer session, Dr. Biju Sukumar delivered the vote of thanks.







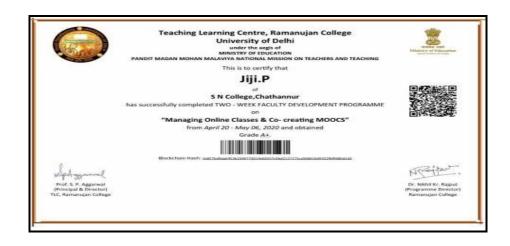




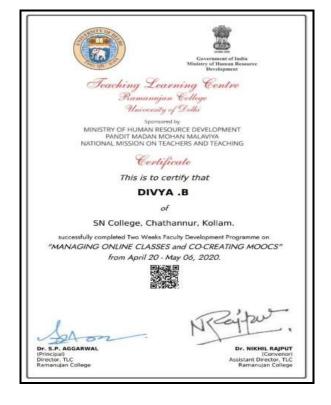
















REPORTS OF FACULTY (TEACHING AND NON-TEACHING STAFF) DEVELOPMENT PROGRAMMES (2018-2019)

Being the core of any educational system, Empowering the teachers with access to latest developments, familiarizing them on the new & emerging trends, encouraging pedagogical improvements and methodologies is both a significant and critical need. The orientation/Refresher programmes contribute well to develop the quality of self- reliance in faculties through the consciousness of the social, intellectual and moral environment. In the academic year 2018-2019, eight faculties attended various professional development programmes. In the class of these 2 faculties participated in UGC Sponsored Orientation programmes, and 3 teachers participated in refresher programme conducted by UGC HRDC of University of Calicut. Two faculty actively involved in Short-term Course conducted by UGC-HRDC of University of Kerala.

Sree Narayana College, Chathannur organized a combined training programme for both teaching and non-teaching staff on "Training leadership traits to Teaching and nonteaching staffs" with the support of principal and IQAC on 23/07/2018 from 10.00 am to 4.00 pm. The principal Dr. T. Pradeep delivered the introductory speech and welcomed the Hon'ble guest & all the participants on behalf of the institution. The speaker of the day was Dr. Anil Kumar S., Associate Professor, Department of Botany, Sree Narayana College, Chempazhanthy. He talks about the various skills and techniques that help to succeed as a leader. The speech motivated the participant to succeed in their career. He mentioned the qualities that a strong leader needs - Patience, Decisiveness, Integrity, Relationship building, Problem-solving, Ability to teach and mentor, Conflict resolution etc. Also, he spoke about good relationship between teaching and non-teaching staff to develop the institution. After the delightful session the office Head Accountant Mr. B. Sathyajithu, thanked all the participants and speaker on behalf of organizing committee.

Organizing Committee

Patron

Sri. Vellapally Natesan Manager, S. N. Colleges, Kollam

Chairman Dr. T. Pradeep Principal, S. N. College, Chathannur

Committee Members

Dr. C. S. Subhash Chandran Dr. N. B. Sreekala Dr. M. G. Biju Dr. Kiran Mohan. M Dr. Rani Rajeevan Ms. Reshma Salim Ms. Bhavyasrsee P. G Dr. Biju Sukumar Mr. B. Sathyajithu

Sree Narayana College Chathannur

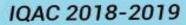
Training Leadership Traits to Teaching and Non-Teaching Staffs

23/07/2018

10.00ам-4.00 рм

Resource Person:

Dr. Anil Kumar, S Associate Professor Department of Botany S. N. College, Chempazhanthy





Training programme on "Training leadership traits to Teaching and non-teaching staffs".







Professor - Director & Course Co-ordinator Prof. S. V. Sudheer

Vice-Chancellor Prof. V. P. Mahadevan Pillal



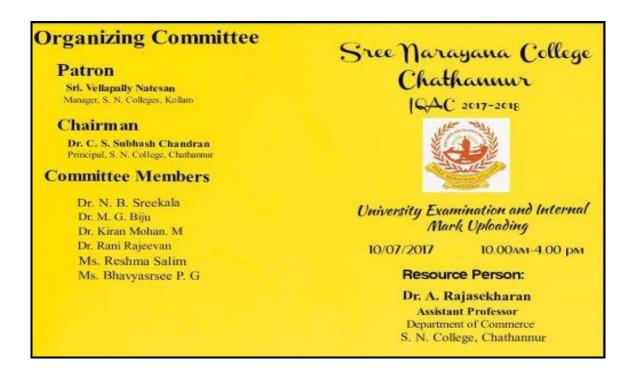




REPORTS OF FACULTY (TEACHING AND NON-TEACHING STAFF) DEVELOPMENT PROGRAMMES (2017-2018)

Teaching is a type of profession which helps to mould young mind with knowledge and self-esteem to go beyond the limitations. Nowadays different methodologies are adopted to inculcate social and emotional skills which enables the students for facing a competing world. Orientation/refresher programmes focus on latest developments in the discipline, new & emerging trends, pedagogical improvements and methodologies for transacting revised curriculum. In the academic year 2017-2018 total number of teachers attending various professional development programme is 04. Out of these, 03 faculty members undergone UGC Sponsored orientation programme and 01 of them did UGC Sponsored short-term course both conducted by UGC-HRDC of University of Kerala.

Sree Narayana College, Chathannur in association with IQAC organized a training programme on "University Examination and Internal mark uploading" on 19/07/2017 from 10.00 am to 4.00 pm. The principal Dr. Subhash Chandran C. S delivered the introductory speech and welcomed the speaker and all the participants on behalf of the institution. He explained the purpose of the training programme. The speaker of the day was Dr. A. Rajasekaran, Assistant Professor, Department. of Commerce, Sree Narayana College, Chathannur. He instructed the participants about the rules of university examinations, writing of data sheet, hall ticket verification etc. Also, he spoke about the three stages of internal mark uploading. The participants asked questions related to the topic. Dr. A. Rajasekaran clarified all the doubts. After the session Mr. Kiran Mohan M. thanked all the participants and speaker on behalf of organizing committee.



Sree Narayana College, Chathannur organized a non-teaching staff training programme on" Administrative File processing" with the support of principal and IQAC on 07/07/2017 from 10.00 am to 4.00 pm. The principal Dr. Subhash Chandran. C. S delivered the introductory speech and welcomed the honourable guest & all the participants on behalf of the institution. He explained the purpose of the training programme. The training session was fortified by Dr. D. Chandra Bose, Retd. Principal and Emeritus Professor, Sree Narayana College, Kollam. He guided the participants in many categories of administration like P. F., regarding pension, Retirement benefits etc. Also, he spoke about good administration, how to tackle day to day records, He gave important information regarding how to maintain the register, Maintenance of college account etc. The participants asked questions on various topics. Dr. D. Chandra Bose answered all the queries properly. Thus, the session became very interactive. After the wonderful session the office Head Accountant Mr. P. Hemachandran, thanked all the participants and speaker on behalf of organizing committee.



सान-विज्ञान विष्कृत्ये	UNIVERSITY GRANTS COM UMAN RESOURCE DEVELOPM	When we are a for the second s		
	UNIVERSITY OF KERA			
	CERTIFICATE OF PARTICI	PATION		
This is to certify that Ms. Parvathy Nand, Assistant Professor, Department of Commerce, Sree Narayana College, Kollam, participated in the UGC-Sponsored Orientation Programme conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Trivandrum, from 28-02-2018 to 27-03-2018. The Grade awarded isA.				
UOCHADO Kariavatto 27-03-201	(Prof. Padmarao. G.)	Vice-Chancellor (in-Charge) (Prof. Gopinath Ravindran)		



