SREE NARAYANA COLLEGE, CHATHANNUR

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.5 – Internal Quality Assurance System

6.5.1 – Internal Quality Assurance Cell(IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Strategies

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1. Introduction

Complying with NAAC guidelines, Sree Narayana College, Chathannur set up an Internal Quality Assurance Cell (IQAC) in 2013. The IQAC is dedicated to achieving excellence by promoting quality enhancement and sustenance initiatives.

Mission

• To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices

• Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.

• The IQAC will evolve mechanism for timely, efficient, and progressive performance of academic, administrative, and financial audits.

• Facilitating feedback responses from students, teachers and alumni on quality-related institutional processes.

• Optimization and integration of modern methods of teaching and learning

• Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.

• To shoulder the responsibility for generation, promotion, and continuous improvement of innovations in curricular, co-curricular and extracurricular activities.

• Documentation of the various programmes/activities of the college, preparation and submission of annual reports and self-study reports.

2. IQAC Initiatives

The Internal Quality Assurance Cell (IQAC) concentrates on enhancing the institution's overall performance through the following key processes:

Review of Teaching Learning process

The Internal Quality Assurance Cell (IQAC) plays a vital role in enhancing the institution's overall quality through various initiatives:

Teaching and Learning

- Promoting innovative pedagogies like PPTs, projects, field trips, and workshops.
- Capacity building programs for faculty and students.
- Encouraging best practices in teaching-learning.
- Establishing a Teaching Learning Centre.

Student Development

- Providing internship opportunities through the Placement Cell.
- Offering certificate courses apart from regular UG and PG programs.
- Enhancing ICT-supported teaching and learning.

Infrastructure and Resources

- Centralizing and automating the College Library.
- Renovating infrastructure, including the college hostel and women's amenity centre.
- Research lab in Chemistry Department.

Quality Assurance

- Conducting academic and administrative audits.
- Analyzing results and implementing improvement measures.
- Preparing Action Taken Reports and Annual Quality Assurance Reports.

Faculty Development

- Encouraging faculty to attend development programs.
- Implementing Performance-Based Appraisal System (PBAS) for Career Advancement Scheme (CAS).

Governance and Policy

- Implementing staff welfare measures and national missions.
- Pursuing government policies and ranking and accreditation initiatives.

3. Best practice I- Feedback Analysis and Student Satisfaction Survey

The Internal Quality Assurance Cell (IQAC) recognizes the significance of feedback in enhancing curriculum delivery. To ensure continuous improvement, the IQAC committee systematically collects feedback from:

- Teachers
- Students
- Alumni
- Employee

A designated Feedback Committee is responsible for collecting, analyzing, and providing suggestions to relevant authorities.

Alumni feedback, in particular, plays a vital role in shaping strategic development policies and enhancing accountability. The college solicits alumni feedback annually, covering key parameters such as:

- Teaching and learning processes
- Infrastructure and laboratory facilities
- Extension and co-curricular activities
- Library facilities
- Teacher-student relationships
- Campus environment and overall experience

All feedback reports are made publicly available on the college website, https://sncchathannur.ac.in/feedback/ ensuring transparency and accountability.

A sample analysis report is given below.

SREE NARAYANA COLLEGE CHATHANNUR

Affiliated to University of Kerala

NAAC Re-Accredited with 'A' Grade

TEACHERS FEEDBACK ANALYSIS REPORT 2023-2024

INTRODUCTION

As part of our ongoing efforts to improve the quality of education at Sree Narayana College, we conduct an annual teacher feedback survey to gather insights on various aspects of our curriculum and teaching practices. This report presents the analysis of the feedback received from 22 teachers who participated in the survey for the academic year 2023-24.

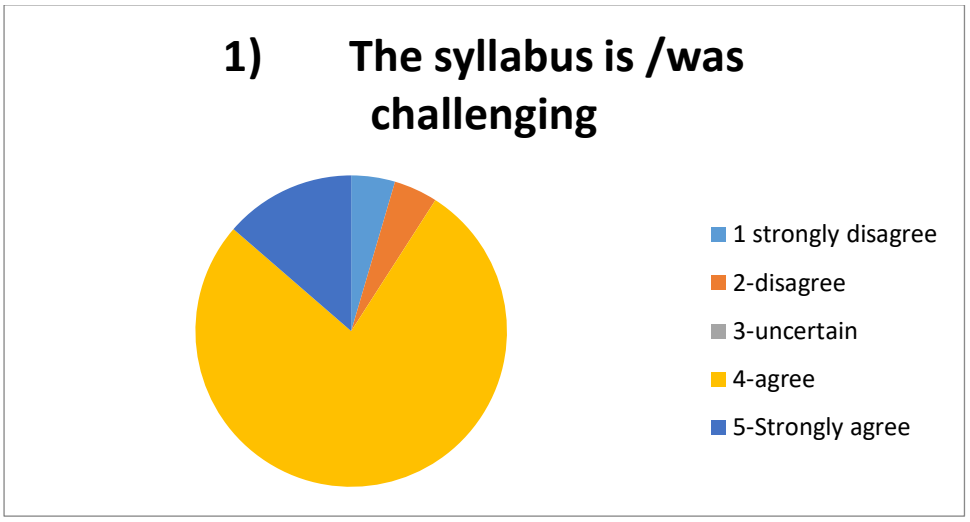
METHODOLOGY

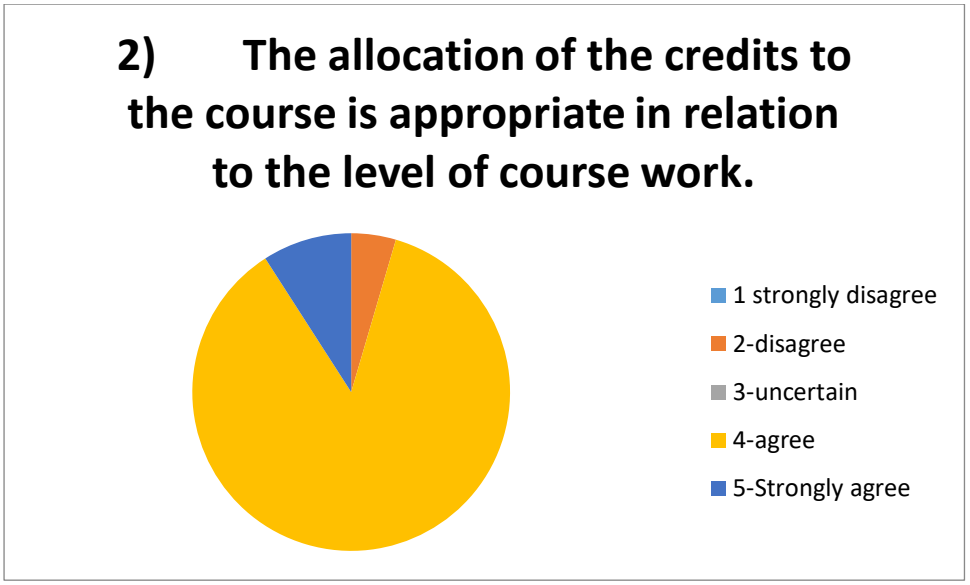
The methodology employed for this feedback analysis report involved a systematic and structured approach to collecting, analyzing, and acting upon the feedback received from our teachers. The process began with the distributing of a feedback questionnaire to teachers, who provided their invaluable insights and perspectives on various aspects of our curriculum and teaching practices. The feedback was then collected and compiled, ensuring that all responses were accurately recorded and kept confidential to maintain the teachers' anonymity. Subsequently, the collected feedback underwent a systematic analysis, wherein the responses were thoroughly examined, categorized, and coded to identify emerging trends, patterns, and themes. This analysis enabled us to notice areas of strength and weakness, as well as identify opportunities for improvement and growth. Finally, based on the findings and insights gleaned from the analysis, we have taken proactive steps to act upon the feedback, implementing changes and modifications aimed at enhancing our system, teaching practices, and overall educational experience.

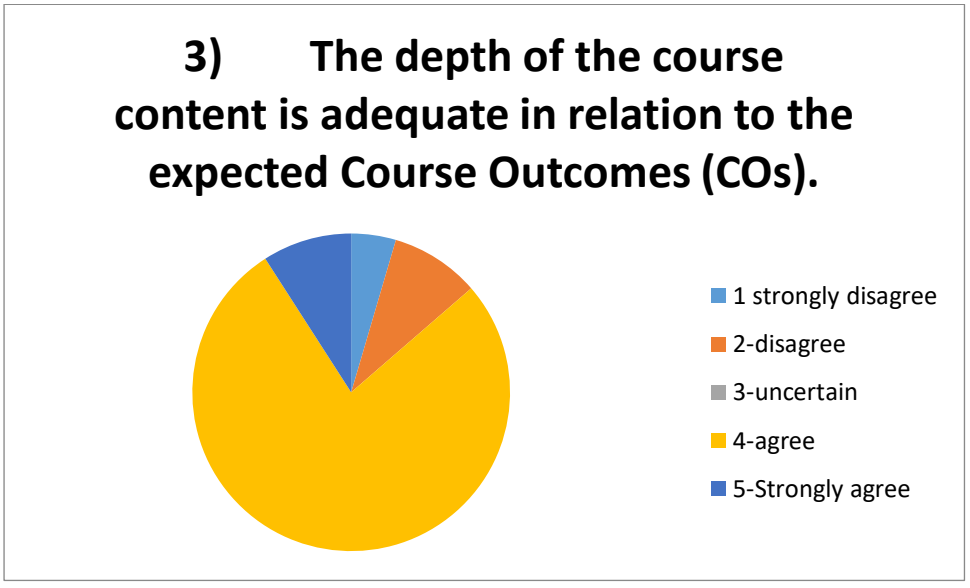
The following questions were included in the teachers feedback questionnaire;

Sl.No	Questions
1)	The syllabus is /was challenging
2)	The allocation of the credits to the course is appropriate in relation to the level of course work.
	The depth of the course content is adequate in relation to the expected Course Outcomes (COs).
3)	Almost entire syllabus was covered in the class by the teacher.
4)	The units/sections in the syllabus are properly sequenced.
5)	Syllabus equipped me with necessary technical skills to face the industry.
6)	The syllabus enabled me to improve my ability to formulate, analyse and solve problems.
7)	Syllabus inculcated necessary ethical values and concern for the society.
8)	Sufficient number of prescribed books and reference materials are available in the Library.
9)	The internal evaluation system as it exists regarding syllabus is effective.
11.	Syllabus having updated content.
12.	Programmes outcomes of the syllabi are well defined.
13.	Need to include skill-based content in current syllabus.
14.	Curriculum helping in developing your personality.
15.	The syllabus has good balance between theory and application.
16.	Curriculum has prospects for higher education/ employability.
17.	The curriculum gives scope for internship/ training/ research.
18	Modern teaching aids, power point presentations, web-resources, multi-media, e-content etc. are used by most of the teachers while teaching.
19	Electives offered are supportive to the core papers
20.	Equal weightage is given to theory and practical course content.

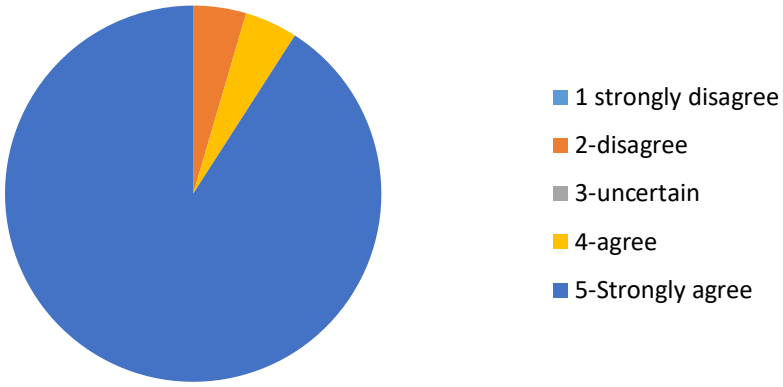
FEEDBACK ANALYSIS:



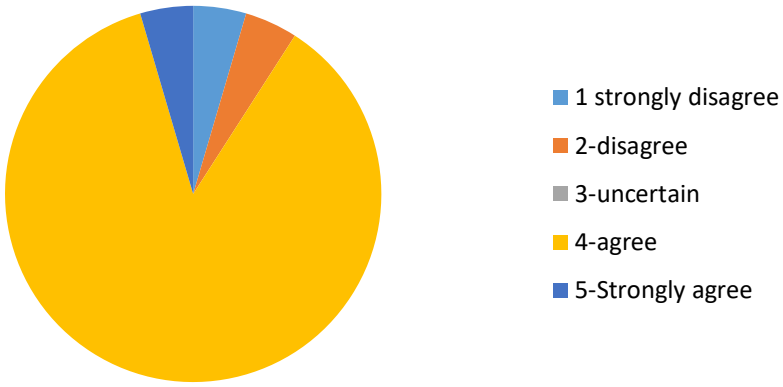




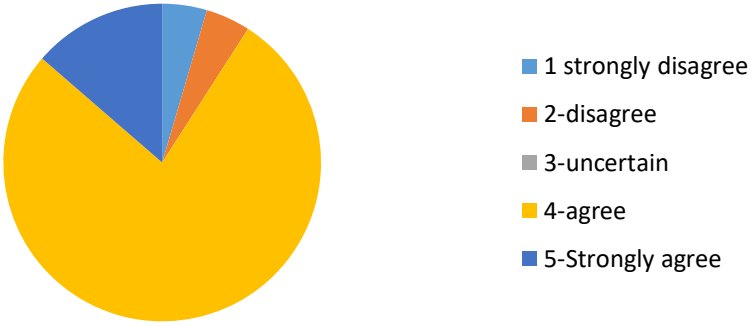
4) Almost entire syllabus was covered in the class by the teacher.



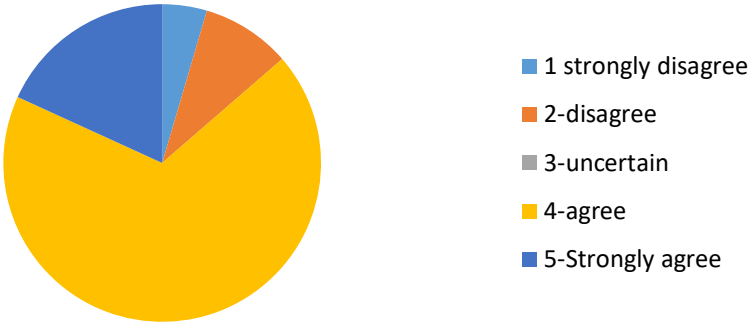
5) The units/sections in the syllabus are properly sequenced.



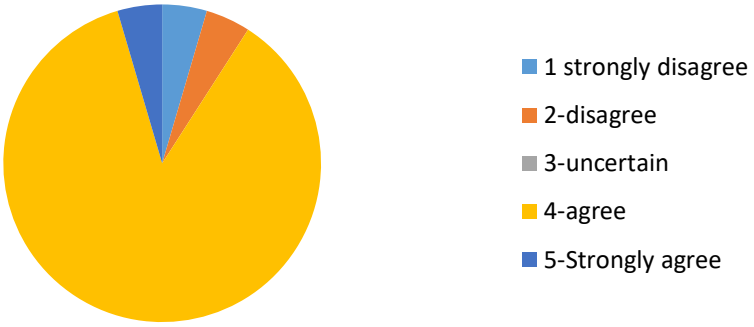
6) Syllabus equipped me with necessary technical skills to face the industry.



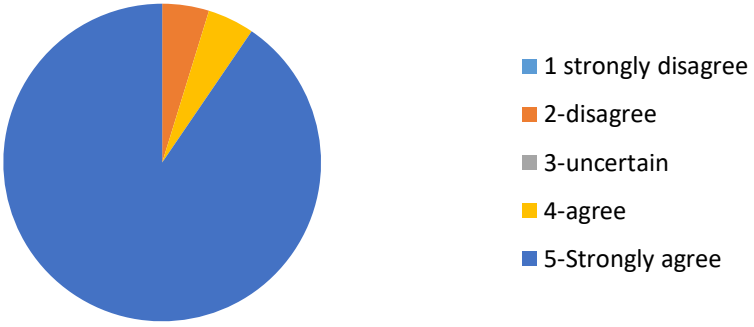
7) The syllabus enabled me to improve my ability to formulate, analyse and solve problems.



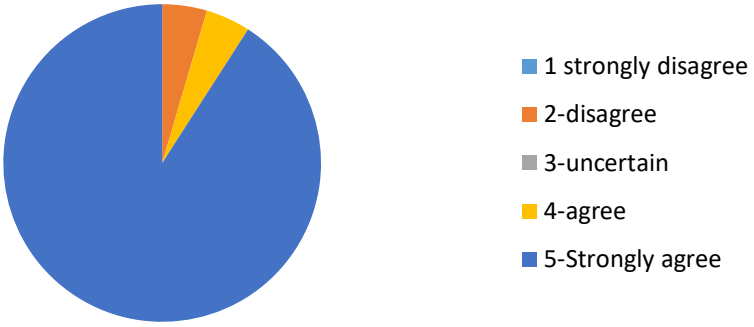
8) Syllabus inculcated necessary ethical values and concern for the society.



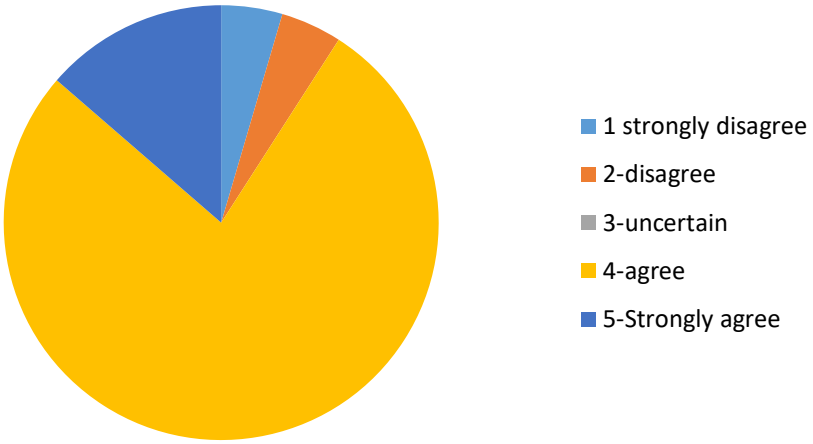
9) Sufficient number of prescribed books and reference materials are available in the Library.



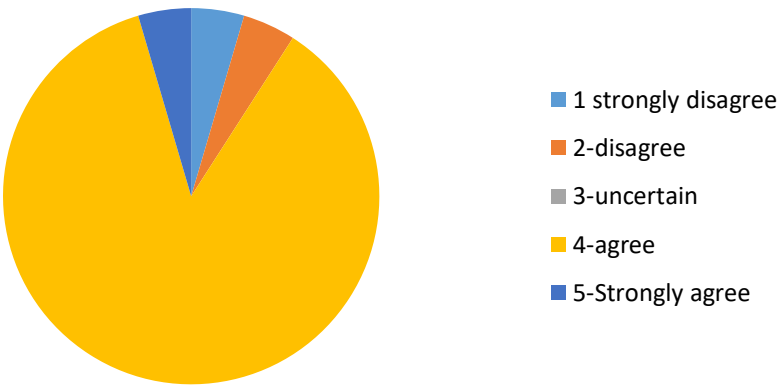
10) The internal evaluation system as it exists regarding syllabus is effective.

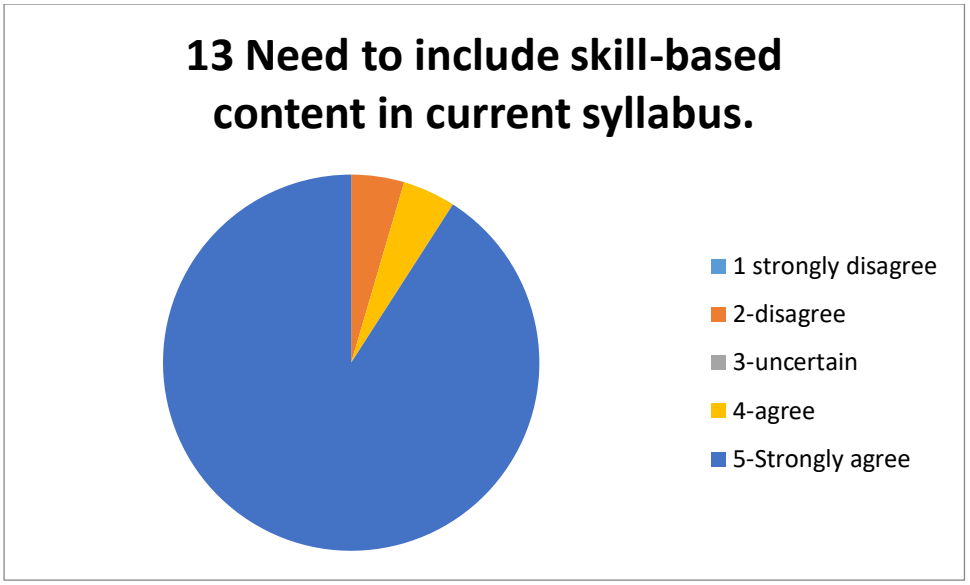


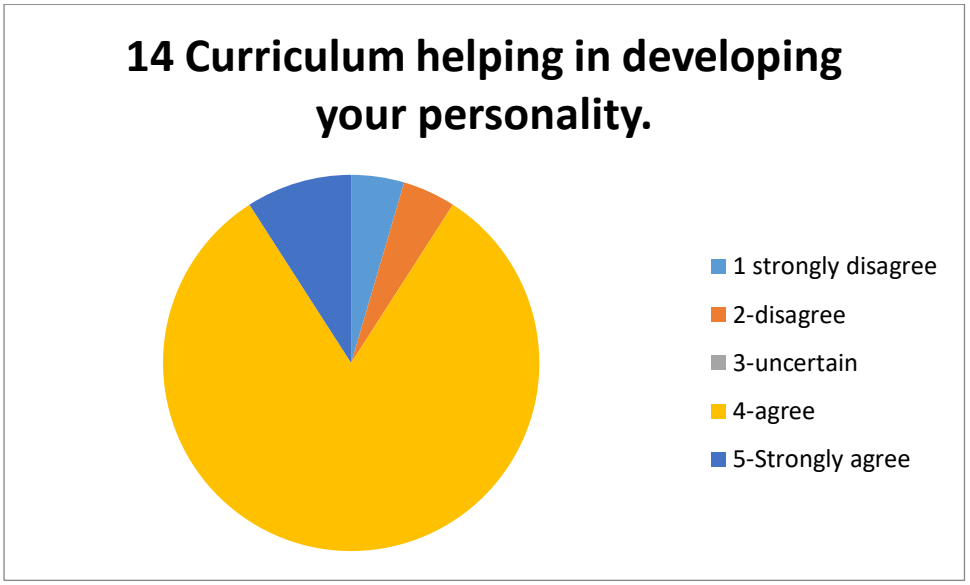
11 Syllabus having updated content.

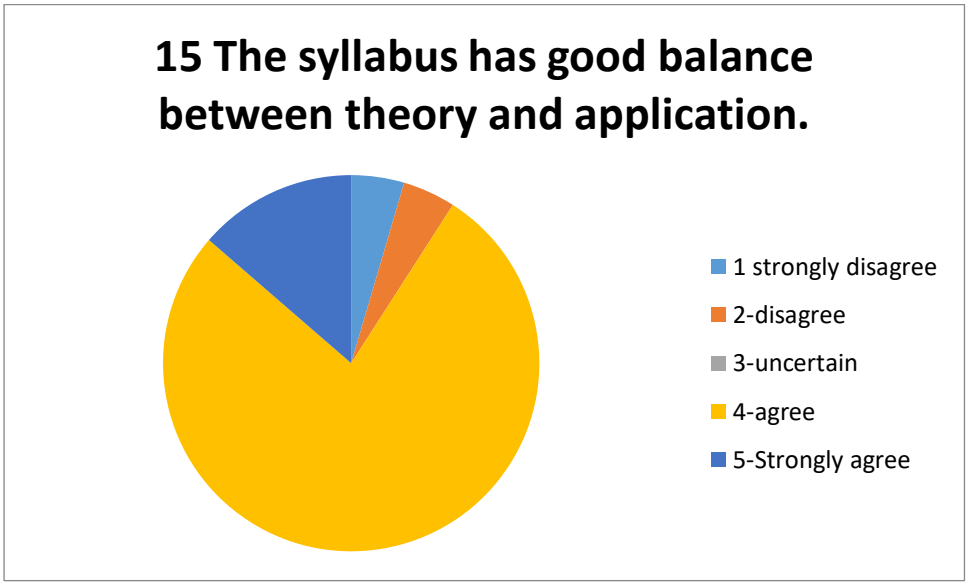


12 Programmes outcomes of the syllabi are well defined.

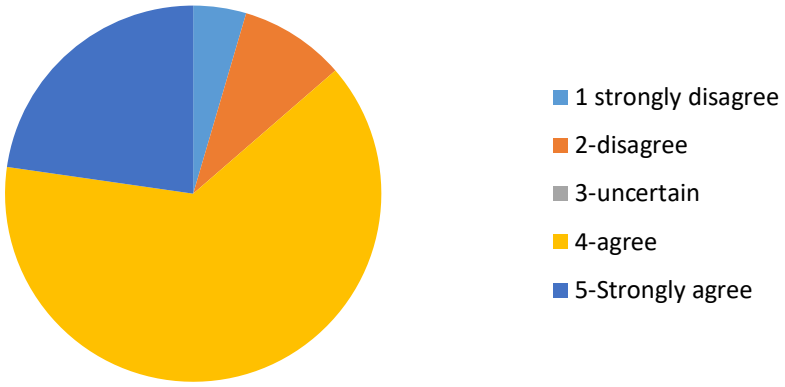



13 Need to include skill-based content in current syllabus.
1 strongly disagree
2-disagree
3-uncertain
4-agree
5-Strongly agree

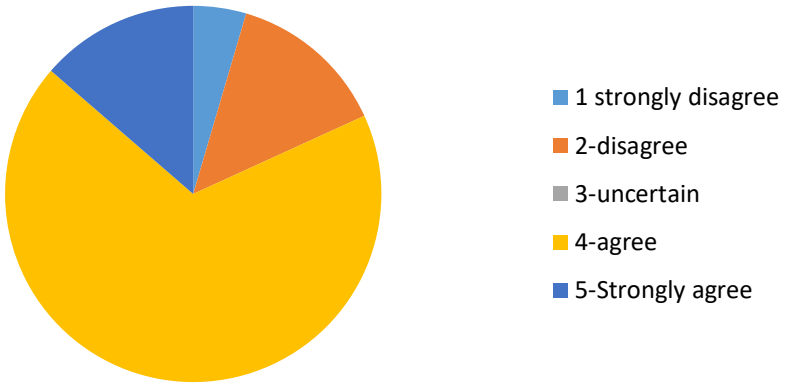

14 Curriculum helping in developing your personality.
1 strongly disagree
2-disagree
3-uncertain
4-agree
5-Strongly agree


15 The syllabus has good balance between theory and application.
1 strongly disagree
2-disagree
3-uncertain
4-agree
5-Strongly agree

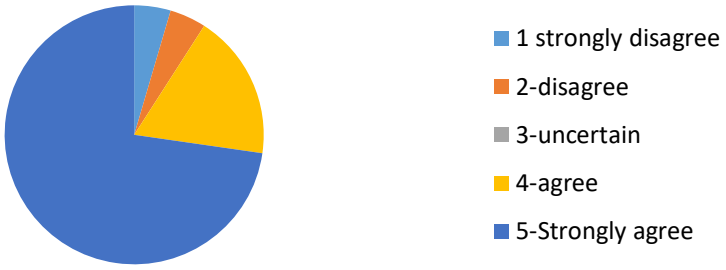
16 Curriculum has prospects for higher education/ employability.

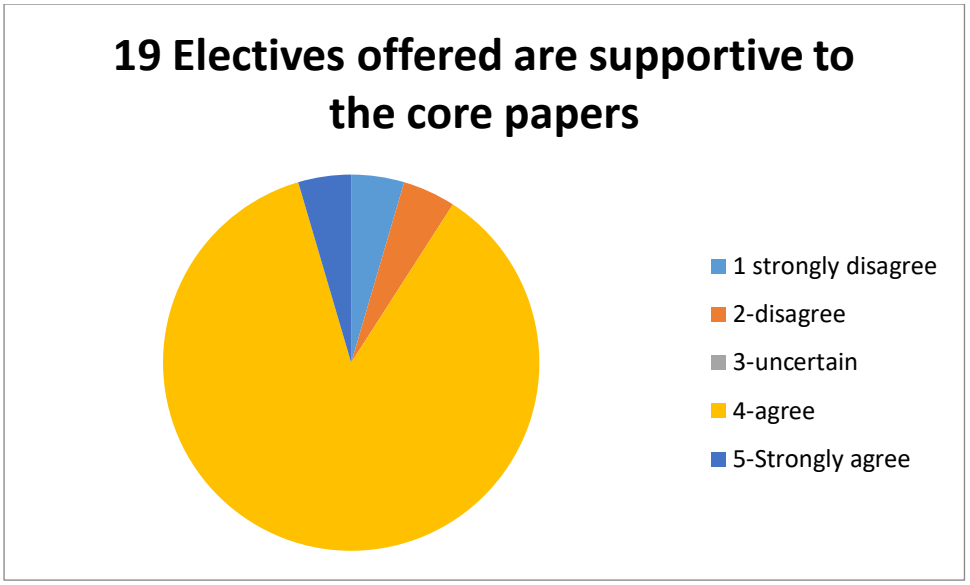


17 The curriculum gives scope for internship/ training/ research.



18 Modern teaching aids, power point presentations, web-resources, multi-media, e-content etc. are used by most of the teachers while…

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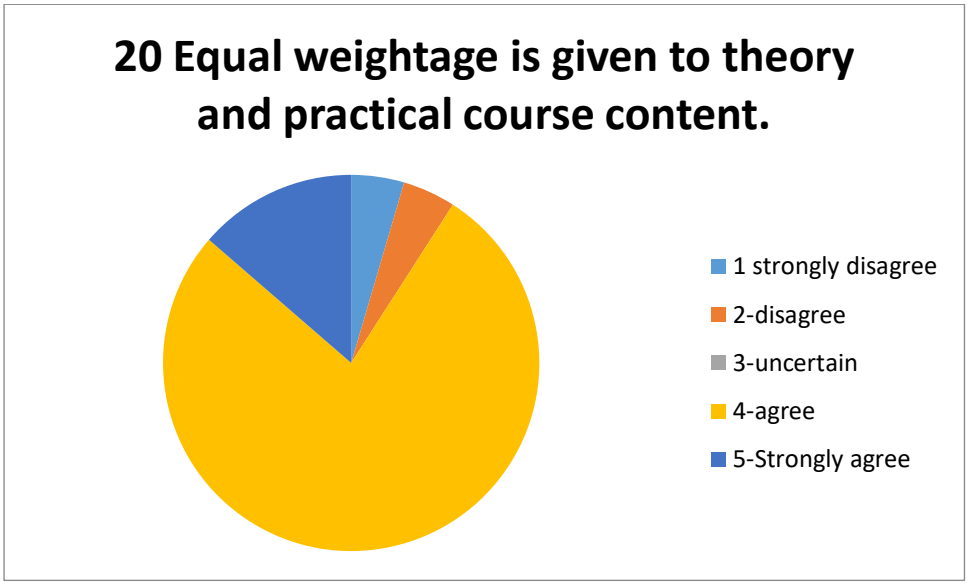

20 Equal weightage is given to theory and practical course content.
1 strongly disagree
2-disagree
3-uncertain
4-agree
5-Strongly agree

KEY FINDINGS

1. Challenging Syllabus: 77% of teachers agreed that the syllabus is challenging, indicating that our curriculum is rigorous and demanding.

2. Credit Allocation: 86% of teachers agreed that the allocation of credits to the course is appropriate, suggesting that our curriculum is well-structured.

3. Course Content: 77% of teachers agreed that the depth of the course content is adequate, indicating that our curriculum provides sufficient coverage of topics.

4. Syllabus Coverage: 91% of teachers strongly agreed that almost the entire syllabus was covered in class, indicating that our teachers are effective in delivering the curriculum.

5. Sequencing of Units: 86% of teachers agreed that the units/sections in the syllabus are properly sequenced, suggesting that our curriculum is well-organized.

6. Technical Skills: 77% of teachers agreed that the syllabus equipped students with necessary technical skills to face the industry, indicating that our curriculum is relevant and practical.

7. Problem-Solving Skills: 68% of teachers agreed that the syllabus enabled students to improve their ability to formulate, analyze, and solve problems, indicating that our curriculum promotes critical thinking.

8. Ethical Values: 86% of teachers agreed that the syllabus inculcated necessary ethical values and concern for society, indicating that our curriculum promotes social responsibility.

9. Library Resources: 86% of teachers strongly agreed that sufficient numbers of prescribed books and reference materials are available in the library, indicating that our library resources are adequate.

10. Internal Evaluation: 91% of teachers strongly agreed that the internal evaluation system is effective, indicating that our assessment processes are robust.

11. Updated Content: 77% of teachers agreed that the syllabus has updated content, indicating that our curriculum is contemporary.

12. Program Outcomes: 86% of teachers agreed that the program outcomes are well-defined, indicating that our curriculum has clear goals and objectives.

13. Skill-Based Content: 91% of teachers strongly agreed that there is a need to include more skill-based content in the syllabus, indicating that our curriculum needs to be more industry-relevant.

14. Personality Development: 82% of teachers agreed that the curriculum helps in developing students' personalities, indicating that our curriculum promotes holistic development.

15. Theory and Application: 77% of teachers agreed that the syllabus has a good balance between theory and application, indicating that our curriculum is practical and relevant.

16. Employability: 63% of teachers agreed that the curriculum has prospects for higher education and employability, indicating that our curriculum prepares students for their future careers.

17. Internship and Training: 68% of teachers agreed that the curriculum provides opportunities for internship, training, and research, indicating that our curriculum provides hands-on experience.

18. Modern Teaching Aids: 72% of teachers strongly agreed that modern teaching aids are used effectively in the classroom, indicating that our teachers are using innovative methods to engage students.

19. Electives: 86% of teachers agreed that the electives offered are supportive of the core papers, indicating that our curriculum provides a well-rounded education.

20. Theory and Practical Balance: 77% of teachers agreed that there is an equal weightage given to theory and practical course content, indicating that our curriculum provides a balanced education.

AREAS FOR IMPROVEMENT

1. Need for Skill-Based Content: 91% of teachers strongly agreed that there is a need to include skill-based content in the current syllabus, indicating that our curriculum needs to be more industry-relevant.

2. Updating Content: 77% of teachers agreed that the syllabus needs to be updated with modern content, indicating that our curriculum needs to be more contemporary.

ACTIONS TAKEN

In response to the feedback received from teachers, the following actions have been taken:

1. Enhancement of Skill-Based Learning: To address the need for more practical and industry-relevant skills, the college encouraged more students to participate in our skill-based certificate programs.

2. Soft Skill Development: Students were given more soft skill development workshops, including career advancement and career guidance programs, to equip them with essential life skills.

3. Industry-Relevant Project Work: To enhance employability, faculties motivated PG students to do their project work in research-focused university departments and research institutions. This enabled students to publish research papers, thereby motivating them to pursue research further.

4. Teacher Training on Modern Teaching Aids: The college organized training sessions for teachers on the use of modern teaching aids and technology-based teaching methods, encouraging innovative and engaging teaching practices.

CONCLUSION

The teacher feedback analysis report presents a comprehensive overview of the effectiveness of our curriculum and teaching practices, based on the feedback received from 22 teachers at Sree Narayana College. The report highlights several key strengths, including a challenging and rigorous syllabus, effective delivery of the curriculum, and a well-organized curriculum that promotes social responsibility and inculcates ethical values. However, it also identifies areas for improvement, including the need to include more skill-based content and update the syllabus with modern content. To address these areas, we recommend providing training and support for teachers to enhance their teaching practices and incorporating more industry-relevant content, ultimately aiming to provide our students with a high-quality education that prepares them for success in their future careers.

RECOMMENDATIONS

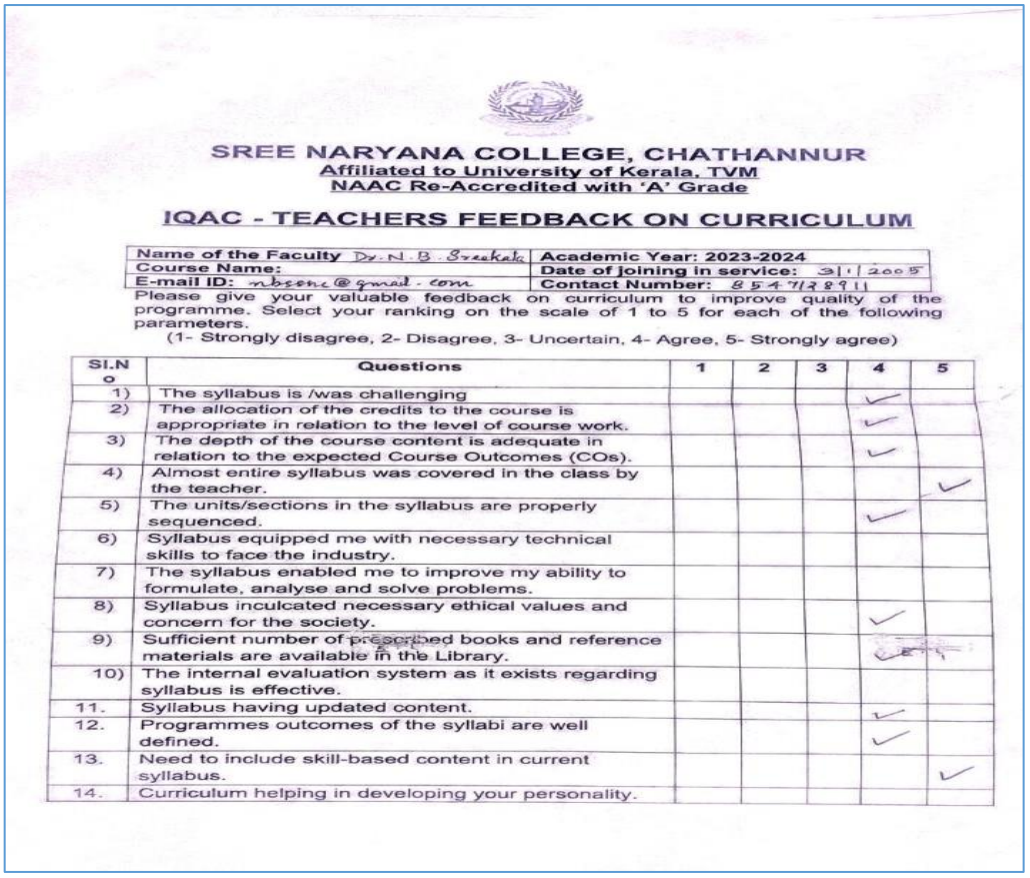
1. Incorporate More Skill-Based Content: 91% of teachers strongly agreed that there is a need to include more skill-based content in the syllabus. This suggests that the curriculum should be revised to include more practical and industry-relevant skills.

2. Update Syllabus with Modern Content: 77% of teachers agreed that the syllabus needs to be updated with modern content. This indicates that the curriculum should be reviewed and updated to reflect current industry trends and developments.

3. Enhance Employability and Higher Education Prospects: 63% of teachers agreed that the curriculum has prospects for higher education and employability. This suggests that the curriculum should be designed to provide students with skills and knowledge that are relevant to the industry and higher education.

4. Improve Internship and Training Opportunities: 68% of teachers agreed that the curriculum provides opportunities for internship, training, and research. This indicates that the curriculum should be designed to provide students with more hands-on experience and practical training.

5. Encourage Use of Modern Teaching Aids: 72% of teachers strongly agreed that modern teaching aids are used effectively in the classroom. This suggests that teachers should be encouraged to use more innovative and technology-based teaching methods to engage students.



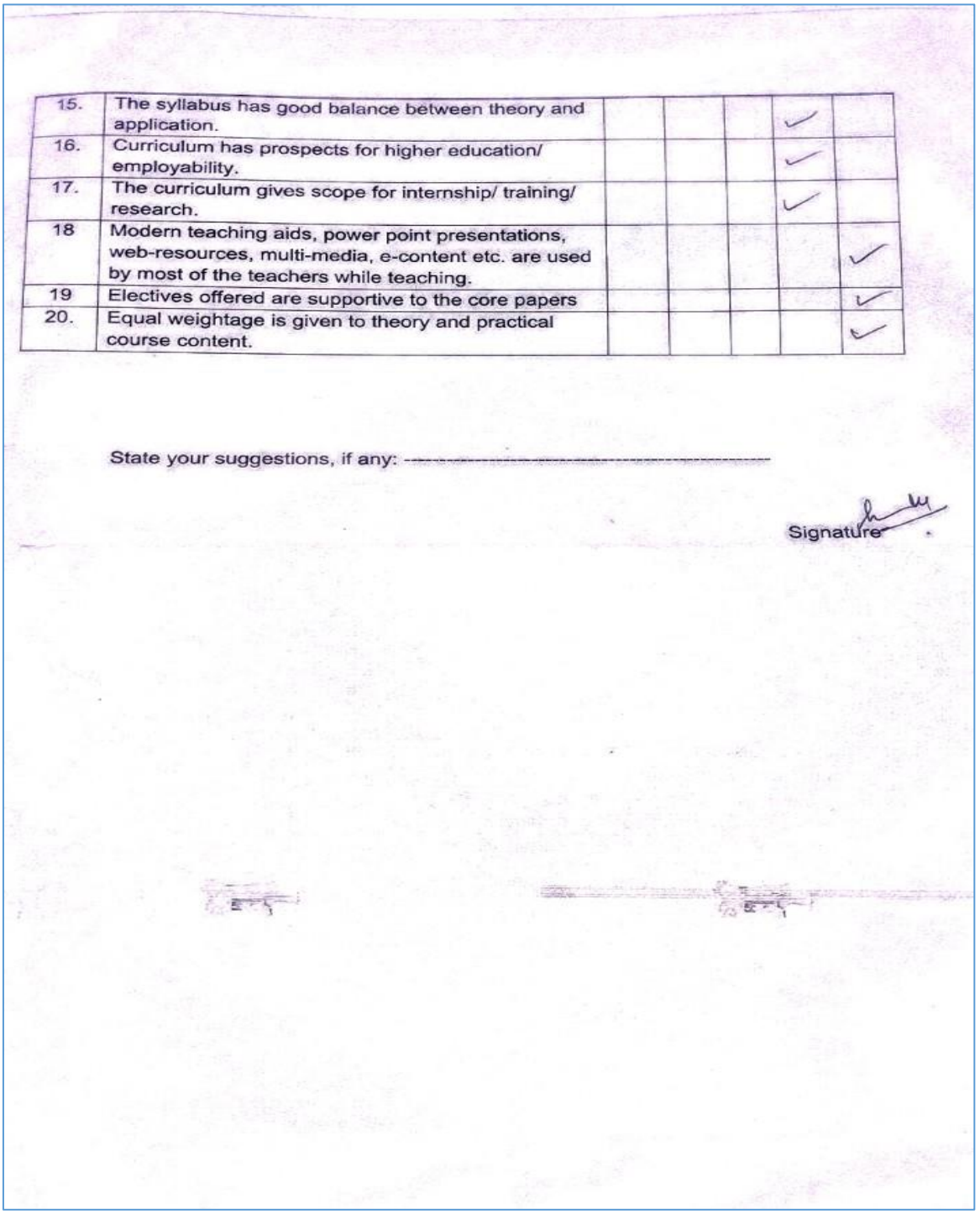
SREE NARYANA COLLEGE, CHATHANNUR
Affiliated to University of Kerala, TVM
NAAC Re-Accredited with 'A' Grade

IQAC - TEACHERS FEEDBACK ON CURRICULUM

Name of the Faculty Dr. N. B. Sreekala	**Academic Year: 2023-2024**
Course Name:	**Date of joining in service:** 3/1/2005
E-mail ID: nbsone@gmail.com	**Contact Number:** 8547178911

Please give your valuable feedback on curriculum to improve quality of the programme. Select your ranking on the scale of 1 to 5 for each of the following parameters.
(1- Strongly disagree, 2- Disagree, 3- Uncertain, 4- Agree, 5- Strongly agree)

Sl.No	Questions	1	2	3	4	5
1)	The syllabus is /was challenging					
2)	The allocation of the credits to the course is appropriate in relation to the level of course work.				✓	
3)	The depth of the course content is adequate in relation to the expected Course Outcomes (COs).				✓	
4)	Almost entire syllabus was covered in the class by the teacher.					✓
5)	The units/sections in the syllabus are properly sequenced.				✓	
6)	Syllabus equipped me with necessary technical skills to face the industry.					
7)	The syllabus enabled me to improve my ability to formulate, analyse and solve problems.					
8)	Syllabus inculcated necessary ethical values and concern for the society.				✓	
9)	Sufficient number of prescribed books and reference materials are available in the Library.				✓	
10)	The internal evaluation system as it exists regarding syllabus is effective.					
11.	Syllabus having updated content.				✓	
12.	Programmes outcomes of the syllabi are well defined.				✓	
13.	Need to include skill-based content in current syllabus.					✓
14.	Curriculum helping in developing your personality.					



15.	The syllabus has good balance between theory and application.				✓	
16.	Curriculum has prospects for higher education/ employability.				✓	
17.	The curriculum gives scope for internship/ training/ research.				✓	
18	Modern teaching aids, power point presentations, web-resources, multi-media, e-content etc. are used by most of the teachers while teaching.					✓
19	Electives offered are supportive to the core papers					✓
20.	Equal weightage is given to theory and practical course content.					✓

State your suggestions, if any: ----------

Signature

Sample Teachers feedback on Curriculum

Student Satisfaction Survey

Sree Narayana College, Chathannur, conducted a student satisfaction survey to assess the opinions and perceptions of its students on various aspects of college life. The survey questionnaire, prepared as per UGC guidelines, aimed to evaluate student experiences and identify areas for quality enhancement. This report presents the survey findings.

UG and PG students were invited to participate in the survey. The survey questionnaire comprised 15 questions, encompassing various facets of college life. Students were asked to rate their level of satisfaction on a 5-point scale, ranging from "Extremely Satisfied" to "Very Dissatisfied".
Student Satisfaction Survey is made publicly available on the college website, https://sncchathannur.ac.in/wp-content/uploads/2025/01/SSS.pdf ensuring transparency and accountability.

The survey questionnaire comprised the following key areas:

SL.NO	QUESTION
1	Quality of teaching
2	Availability of course materials
3	Academic support services
4	Feedback mechanism
5	College Infrastructure and facilities
6	ICT enabled class rooms and IT infra-structure of the college
7	Sports and Recreational facilities available in the institution
8	Green campus, Cleanliness and hygiene practiced in the institution
9	Extracurricular activities
10	Student leadership opportunities
11	Student support services available in college
12	Fairness of internal evaluation
13	Admission and registration process
14	Administrative responsiveness
15	Overall support

4. Auditing Practice

The college conducts comprehensive audits to examine and enhance its systems, procedures, and controls. These audits, facilitated by the Internal Quality Assurance Cell (IQAC), include:

1. Academic Audit

2. Green Audit

3. Administrative Audit

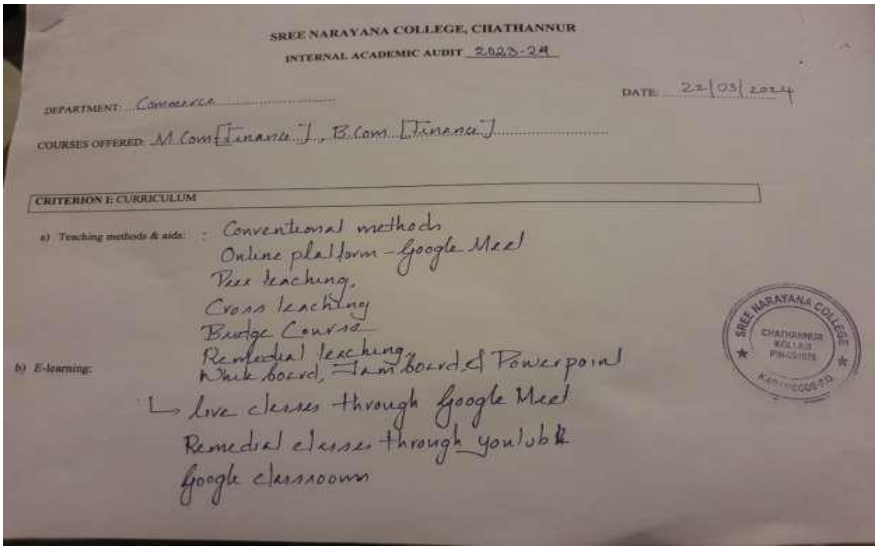
4. Financial Audit

5. Energy Audit

These audits enable the college to identify areas for improvement, enhance academic quality, and ensure accountability.

1. Academic Audit

Academic audit is a structured process for assessing the quality of education at the institution. The internal audit team conducts visits to all departments and the library, reviewing internal and external marks transparently. They also engage with students to gather their feedback, addressing complaints and suggestions related to the teaching and learning process. Based on this feedback, the committee offers guidance and support to departments and faculty. A sample of the academic audit is attached.



SREE NARAYANA COLLEGE, CHATHANNUR

INTERNAL ACADEMIC AUDIT 2023-24

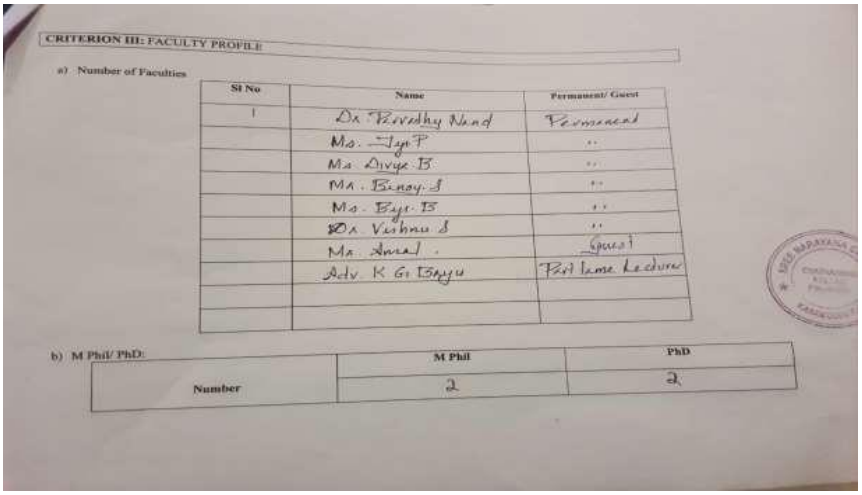
DEPARTMENT: Commerce DATE: 22/03/2024

COURSES OFFERED: M.Com [Finance], B.Com [Finance]

CRITERION I: CURRICULUM

a) Teaching methods & aids: Conventional methods
Online platform - Google Meet
Peer teaching
Cross teaching
Bridge Course
Remedial teaching
Black board, Smart board & Powerpoint

b) E-learning:
↳ Live classes through Google Meet
Remedial classes through youtube
Google classrooms



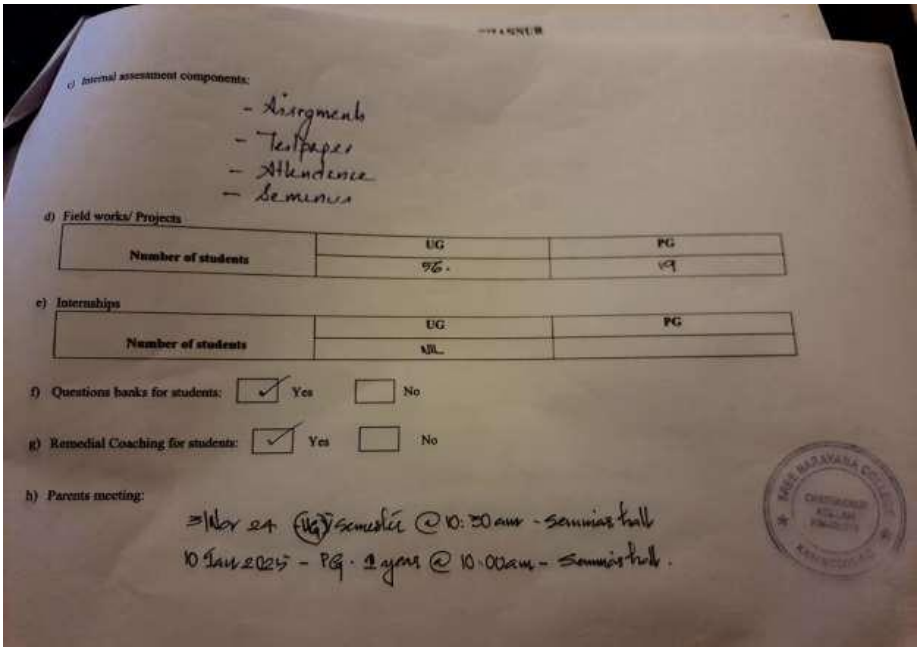
CRITERION III: FACULTY PROFILE

a) Number of Faculties

Sl No	Name	Permanent/ Guest
1	Dr. Revathy Nand	Permanent
	Ms. Jyothi P	"
	Ms. Divya B	"
	Ms. Binoy J	"
	Ms. Bijo B	"
	Dr. Vishnu S	"
	Ms. Swetha	Guest
	Adv. K G Sajju	Part time lecturer

b) M Phil/ PhD:

	M Phil	PhD
Number	2	2



c) Internal assessment components:

- Assignments
- Test papers
- Attendance
- Seminars

d) Field works/ Projects

Number of students	UG	PG
	96	19

e) Internships

Number of students	UG	PG
	NIL	

f) Questions banks for students: ☑ Yes ☐ No

g) Remedial Coaching for students: ☑ Yes ☐ No

h) Parents meeting:

3/Nov 24 (UG) Semester @ 10:30 am - Seminar hall

10 Jan 2025 - PG - 1 year @ 10.00 am - Seminar hall.

CRITERION II: STUDENT PROFILE

a) Student enrolment

UG		PG	
Male	Female	Male	Female
59	93	8	23

b) Result Analysis

	UG	PG
Number of students appeared	56	17
Passed	39	16
Pass Percentage	69.64 %	94 %

c) Curricular & Extracurricular achievements of students:

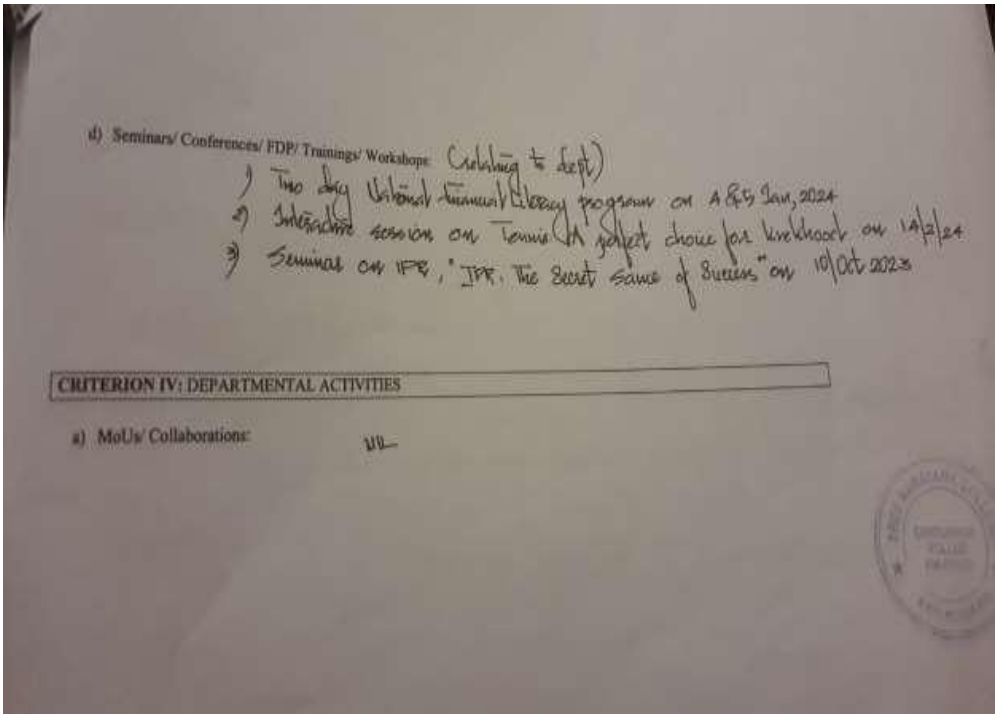
- Participation in football competition (Sports)
- Winners for Sports day Cricket Tournament, College, Chathamangalam
- III position in Kalahari Interzone competition
- Pre-RD Selection - Vaishnav (III Blom)
  - Prajanadevi (III Blom)

d) Student Progression to higher education:

A total of 26 students from UG and 1 student from PG ~~have go~~ joined for higher education.

e) Student Placements:

SREE NARAYANA COLLEGE CHATHAMANGALAM COLLEGE PALAKKAD KARAVEDIKAD

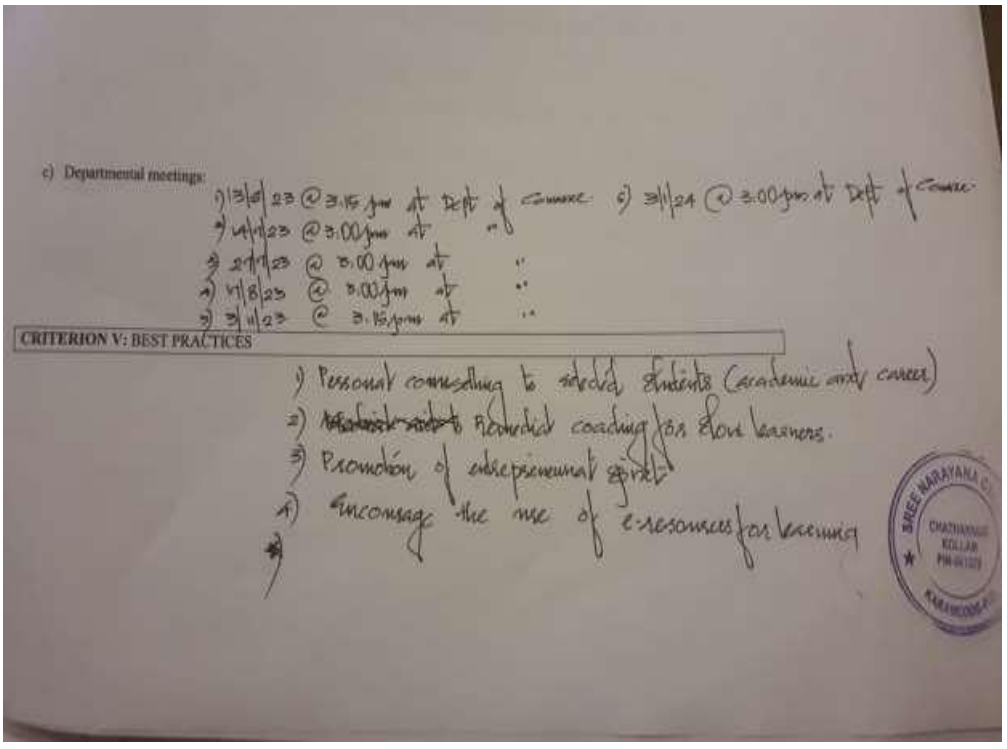


d) Seminars/ Conferences/ FDP/ Trainings/ Workshops: (relating to dept)

1) Two day National Financial Literacy program on 4 & 5 Jan, 2024
2) Interactive session on Tennis (A selected choice for livelihood on 14/2/24
3) Seminar on IPR, "IPR, The Secret Sauce of Success" on 10/Oct 2023

CRITERION IV: DEPARTMENTAL ACTIVITIES

a) MoUs/ Collaborations: Nil

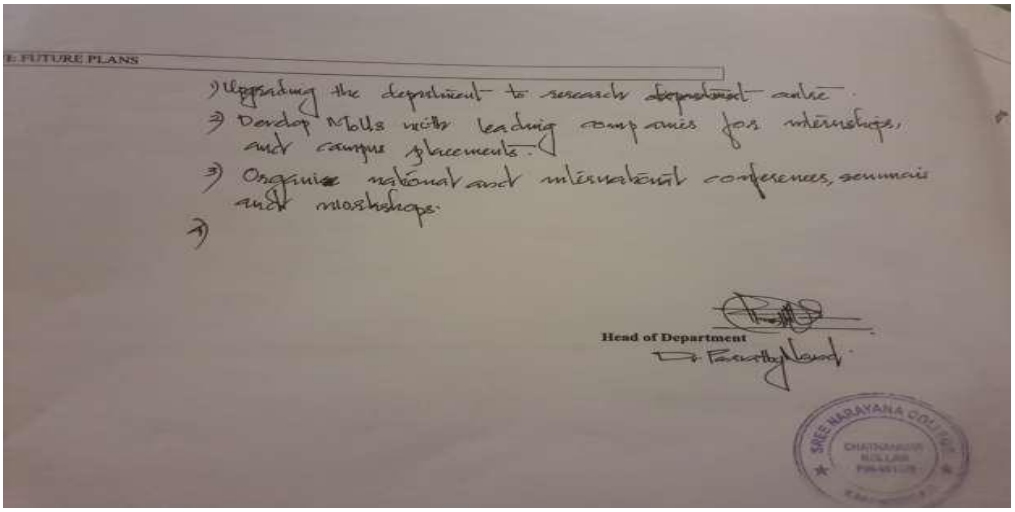


c) Departmental meetings:

1) 13/3/23 @ 3.15 pm at Dept of Commerce
2) 14/4/23 @ 3.00 pm at "
3) 27/7/23 @ 3.00 pm at "
4) 7/8/23 @ 3.00 pm at "
5) 3/11/23 @ 3.15 pm at "
6) 31/1/24 @ 3.00 pm at Dept of Comm

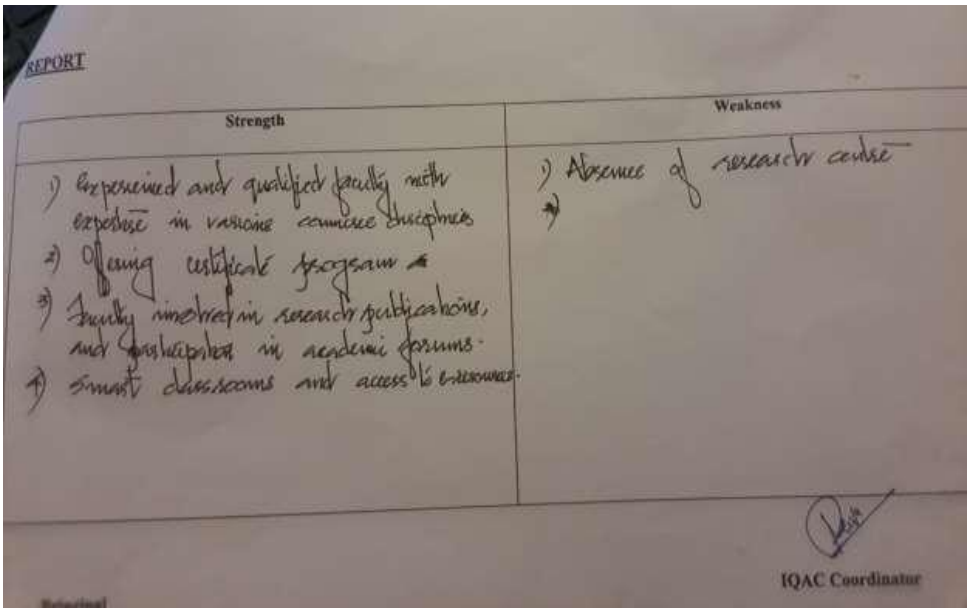
CRITERION V: BEST PRACTICES

1) Personal counselling to selected students (academic and career)
2) ~~Mentorship~~ Remedial coaching for slow learners.
3) Promotion of entrepreneurial spirit
4) Encourage the use of e-resources for learning
5)


E. FUTURE PLANS

1) Upgrading the department to research department centre.
2) Develop MoUs with leading companies for internships, and campus placements.
3) Organise national and international conferences, seminars and workshops.
4)

Head of Department


REPORT

Strength	Weakness
1) Experienced and qualified faculty with expertise in various commerce disciplines 2) Offering certificate programs 3) Faculty involved in research publications, and participation in academic forums. 4) Smart classrooms and access to e-resources.	1) Absence of research centre 2)

IQAC Coordinator

Result Analysis

Result analysis is performed to evaluate student academic performance and identify areas where students scored poorly in exams. IQAC has directed the CLMC to analyze results both semester-wise and course-wise. Based on this analysis, decisions are made to improve student performance. If necessary, communications are sent to the university for syllabus revisions. The overall Course Outcome is evaluated using external exams conducted by the university and various continuous evaluation methods used for assessing course output.

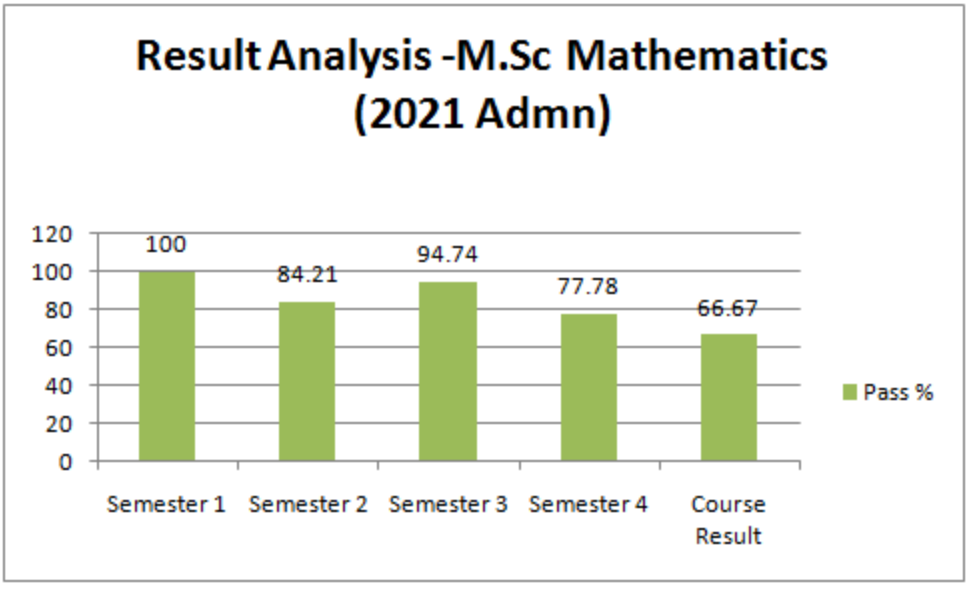
SREE NARAYANA COLLEGE CHATHANNUR

Department of Mathematics

Result Analysis M.Sc Mathematics - 2021 Admn.

TOTAL RESULT ANALYSIS

Semester	Number of Students Appeared	Number of students passed	Pass %
Semester 1	19	19	100
Semester 2	19	16	84.21
Semester 3	19	18	94.74
Semester 4	18	14	77.78
Course Result	18	12	66.67



SREE NARAYANA COLLEGE CHATHANNUR

Department of Mathematics

Result Analysis M.Sc 2021 Admn.

Sr. No	Candidate code	Name	Religion	Caste	Community	E grant	S1	S2	S3	S4
1	62021130001	AISWARYA P C	Hindu	Ezhava	OBC Non-Creamy Layer	Yes	333.5	280.5	356.5	508.5
2	62021130002	AISWARYA R B	Hindu	Vanika Vaisya	OBC Non-Creamy Layer	Yes	250.5	269	308	458.50
3	62021130003	AISWARYA S	Hindu	Ezhava	OBC Non-Creamy Layer	Yes	306.5	253	274.5	471
4	62021130004	AKHILA A L	Hindu	Ezhava	OBC Non-Creamy Layer	Yes	307	255	265	F
5	62021130005	ARATHY B	Hindu	Nair	General	No	210.5	262.5	242.5	F
6	62021130006	ARCHA A R	Hindu	Ezhava	OBC Non-Creamy Layer	Yes	317.5	285	325	496.5
7	62021130007	BHADRA R	Hindu	Ezhava	General	No	247.5	279.5	303	432
8	62021130008	DEVICHANDANA P S	Hindu	Ezhava	General	No	314	289.5	303.5	503
9	62021130009	FARSANA B	Islam	Muslim	OBC Non-Creamy Layer	Yes	261	279	246	F
10	62021130010	IRSHANA A S	Islam	Muslim	OBC Non-Creamy Layer	Yes	312	302.5	333	503
11	62021130011	KARTHIKA J S	Hindu	Viswakarma	OBC Non-Creamy Layer	Yes	340.5	323.5	327	495.5
12	62021130012	KAVYA V S	Hindu	Veluthedathu Nair	OBC Non-Creamy Layer	Yes	300.5	282.5	323.5	515
13	62021130013	MINNA V J	Hindu	Ezhava	OBC Non-Creamy Layer	Yes	281.5	289.5	301.5	463.5
14	62021130014	NANDINI M	Hindu	Ezhava	General	No	208	F	AB	F
15	62021130015	PARVATHY A S	Hindu	Ezhava	General	No	243			F

								257.5	252.5	
16	62021130016	PARVATHY R	Hindu	Nair	General	No	**TC**			
17	62021130017	SOORYA SURESH	Hindu	Ezhava	OBC Non-Creamy Layer	Yes	303.5	252	315	497
18	62021130018	SREETHU MURALI	Hindu	Nair	KPCR	Yes	272	F	283	450
19	62021130019	SRUTHY MURALI	Hindu	Nair	KPCR	Yes	259	F	286.5	453.5

Overall Result of 2021-23 batch

• Total Number of Students Appeared: 18

• Number of Students Passed: 12

• Pass Percentage: 66.67%

2. Green Audit

The concept of an "eco campus" has gained traction globally as educational institutions seek to minimize their environmental impact due to high resource consumption and waste generation. The importance of green initiatives within campuses is growing, and waste minimization plans have become mandatory to maintain campus cleanliness and sustainability.

One such initiative is the green auditing of Sree Narayana College, Chathannur, which aims to assess various environmental aspects of the campus. The green audit seeks to evaluate:

1. **Flora and Fauna**: Understanding the biodiversity on the campus and its ecological health.
2. **Energy Consumption**: Examining the usage of electricity and fossil fuels.
3. **Soil and Water Quality**: Analyzing the health of soil and water on the campus.
4. **Vegetation**: Reviewing the types and health of plant life present.
5. **Waste Management Practices**: Investigating how the campus handles waste disposal and recycling.
6. **Carbon Footprint**: Estimating the campus's carbon emissions and environmental impact.

The green audit of the college is a pioneering step, the first of its kind for this institution. The audit began with a questionnaire survey to understand the existing resources on campus and to track resource

consumption patterns among students and staff members. In addition, water and soil samples were taken from different areas of the campus and analyzed for various quality parameters.

The gathered data was carefully compiled and analyzed, and the final step involved creating a comprehensive report that outlined:

- **Strengths**: Positive aspects of the campus's environmental practices.
- **Weaknesses**: Areas where improvements can be made.
- **Suggestions**: Recommendations for enhancing the campus's environmental sustainability.

This green auditing initiative will provide valuable insights into how the college can become more sustainable and reduce its ecological footprint, serving as a model for other institutions. The detailed green audit report is available on our website:

SREE NARAYANA COLLEGE CHATHANNUR

(NAAC Re-accredited with 'A' Grade Affiliated to University of Kerala)

CERTIFICATE

This is to Certify that Sree Narayana College, Chathannoor, Kollam, Kerala has successfully conducted a detailed GREEN AUDIT- 2024 by the Nature Club, NSS and Bhoomithrasena Club in association with IQAC.

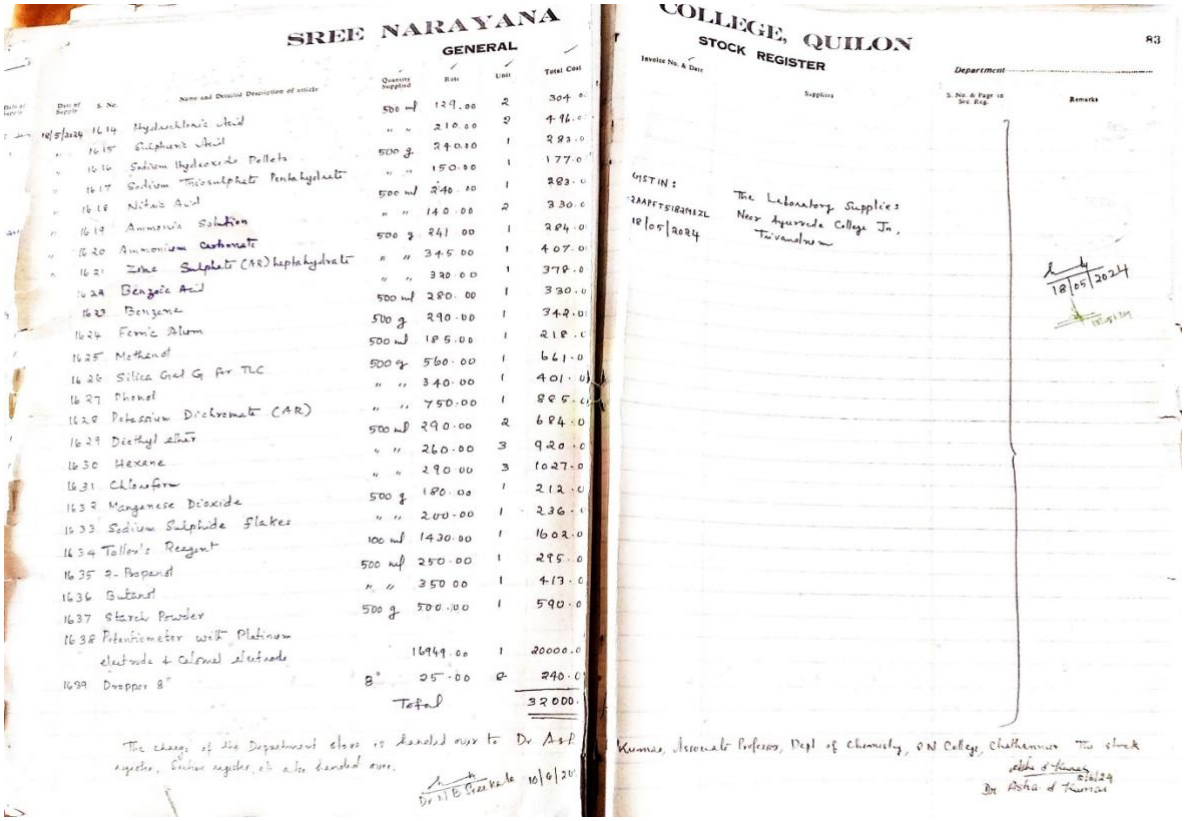
Principal

Sree Narayana College Chathannur

PRINCIPAL
SREE NARAYANA COLLEGE
CHATHANNUR

3. Administrative Audit

Administrative audit involves assessing the administrative processes within an institution to evaluate its efficiency and effectiveness. It typically includes verifying fee receipt counterfoils against the fee register, conducting annual checks of the stock registers for libraries and departments, and reviewing the career placements of faculty and staff.



SREE NARAYANA COLLEGE, QUILON

GENERAL STOCK REGISTER

83

Date of Supply	S. No.	Name and Detailed Description of article	Quantity Supplied	Rate	Unit	Total Cost
18/5/2024	1614	Hydrochloric Acid	500 ml	129.00	2	304.0
"	1615	Sulphuric Acid	" "	210.00	2	496.0
"	1616	Sodium Hydroxide Pellets	500 g	240.00	1	283.0
"	1617	Sodium Thiosulphate Pentahydrate	" "	150.00	1	177.0
"	1618	Nitric Acid	500 ml	240.00	1	283.0
"	1619	Ammonia Solution	" "	140.00	2	330.0
"	1620	Ammonium Carbonate	500 g	241.00	1	284.0
"	1621	Zinc Sulphate (AR) heptahydrate	" "	345.00	1	407.0
	1622	Benzoic Acid	" "	320.00	1	378.0
	1623	Benzene	500 ml	280.00	1	330.0
	1624	Ferric Alum	500 g	290.00	1	342.0
	1625	Methanol	500 ml	185.00	1	218.0
	1626	Silica Gel G for TLC	500 g	560.00	1	661.0
	1627	Phenol	" "	340.00	1	401.0
	1628	Potassium Dichromate (AR)	" "	750.00	1	885.0
	1629	Diethyl ether	500 ml	290.00	2	684.0
	1630	Hexane	" "	260.00	3	920.0
	1631	Chloroform	" "	290.00	3	1027.0
	1632	Manganese Dioxide	500 g	180.00	1	212.0
	1633	Sodium Sulphide flakes	" "	200.00	1	236.0
	1634	Tollen's Reagent	100 ml	1430.00	1	1602.0
	1635	2-Propanol	500 ml	250.00	1	295.0
	1636	Butanol	" "	350.00	1	413.0
	1637	Starch Powder	500 g	500.00	1	590.0
	1638	Potentiometer with Platinum electrode & Calomel electrode		16949.00	1	20000.0
	1639	Dropper 8"	8"	25.00	8	240.0
				Total		32000.

The charge of the Department store is handed over to Dr Ash Kumar, Associate Professor, Dept of Chemistry, SN College, Chathannur. The stock register, Section register, etc also handed over.

Dr H B Sreekala 10/6/20

Dr Asha d Kumar 6/6/24

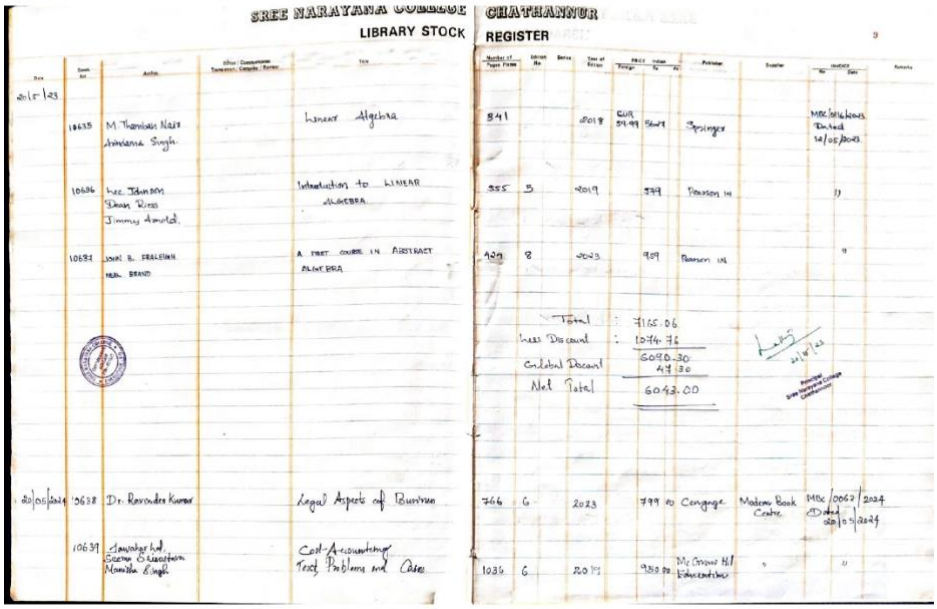
GSTIN: 32AAPFT5182M1ZL

18/05/2024

The Laboratory Supplies Near Ayurveda College Jn, Trivandrum

18/05/2024

Stock register of Chemistry department

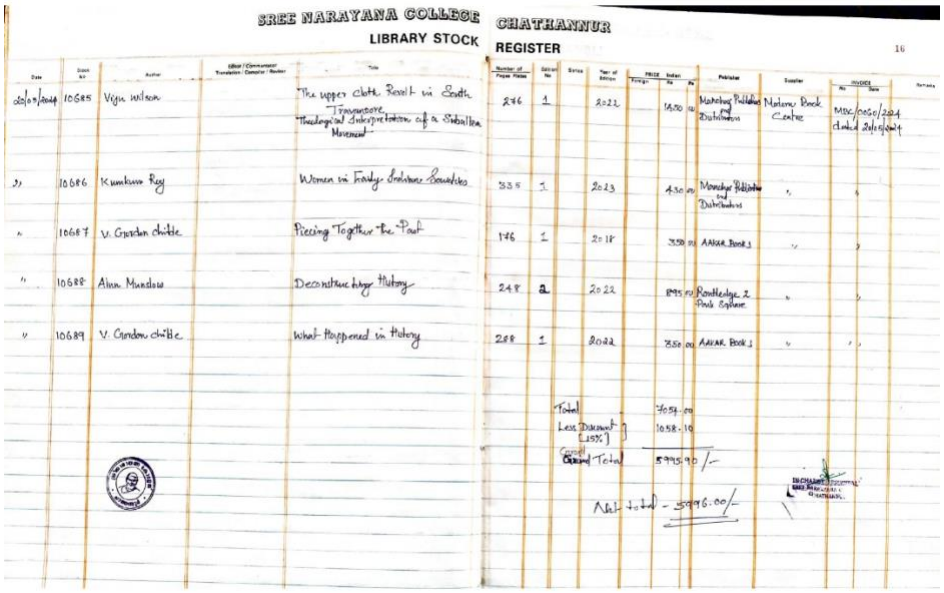


SREE NARAYANA COLLEGE CHATHANNUR

LIBRARY STOCK REGISTER

9

Date	Stock No	Author	Title	Number of Pages Plates	Edition No	Series	Year of Edition	Price Indian Foreign	Price Indian Rs	Price Indian Ps	Publisher	Supplier	Invoice No	Invoice Date	Remarks
20/5/23															
	10635	M. Thamban Nair Arindama Singh	Linear Algebra	341			2018	EUR 59.99	5629		Springer		MBC/0116/2023 Dated 12/05/2023		
	10636	Lee Johnson Dean Riess Jimmy Arnold	Introduction to LINEAR ALGEBRA	355	3		2019		579		Pearson in			"	
	10637	JOHN B. FRALEIGH NEAL BRAND	A FIRST COURSE IN ABSTRACT ALGEBRA	429	8		2023		959		Pearson in			"	
								Total	:	7165.06					
								Less Discount	:	1074.76					
										6090.30					
								Global Discount		47.30					
								Net Total		6043.00					
20/05/2024	10638	Dr. Ravinder Kumar	Legal Aspects of Business	766	6		2023		799	00	Cengage	Modern Book Centre	MBC/0062/2024 Dated 20/05/2024		
	10639	Jawahar Lal, Seema Srivastava Manisha Singh	Cost Accounting Text, Problems and Cases	1036	6		2019		950	00	McGraw Hill Education	"		"	



SREE NARAYANA COLLEGE CHATHANNUR

LIBRARY STOCK REGISTER

16

Date	Stock No	Author	Title	Number of Pages Plates	Edition No	Series	Year of Edition	Price Indian Foreign	Price Indian Rs	Price Indian Ps	Publisher	Supplier	Invoice No	Invoice Date	Remarks
20/05/2024	10685	Viju Wilson	The upper cloth Revolt in South Travancore, Theological Interpretation of a Subaltern Movement	276	1		2022		14.50	00	Manohar Publishers and Distributors	Modern Book Centre	MBC/0060/2024 dated 20/05/2024		
"	10686	Kumkum Roy	Women in Early Indian Societies	335	1		2023		430	00	Manohar Publishers and Distributors	"	"		
"	10687	V. Gordon Childe	Piecing Together the Past	176	1		2018		350	00	AAKAR Book 1	"	"		
"	10688	Alun Munslow	Deconstructing History	248	2		2022		895	00	Routledge 2 Park Square	"	"		
"	10689	V. Gordon Childe	What Happened in History	288	1		2022		350	00	AAKAR Book 1	"	"		
								Total		7054.00					
								Less Discount [15%]		1058.10					
								Grand Total		5995.90/-					
								Net total - 5996.00/-							

Stock Register - Library

Name of the Teacher: **Dr. RANI RAJEEVAN**	Subject: **MATHEMATICS**

APPLICANT SUMMARY SHEET
UNIVERSITY OF KERALA
CAREER ADVANCEMENT SCHEME (Academic level 11 to 12)
(College Teachers- UGC Regulations 2018)
Present Designation & Stage: **Assistant Professor Stage II (AGP 7000)**
(Re-designated as Assistant Professor, Academic level 11)
Stage to which placement is applied: **Stage III (AGP 8000)**
(Re-designated as Assistant Professor, Academic level 12)

Name of the Applicant	Date of Entry in Service	Date of Placement in Existing Stage	Proposed date of Placement in the proposed stage	SC/ST/OBC	Phys./Visual differently abled
Dr. Rani Rajeevan	**01/11/2012**	**01/11/2017**	**01/11/2022**	**OBC**	**No**

SERVICE REQUIREMENTS/QUALIFICATIONS (as on the proposed date of Placement)

Requirement / Qualification	YES/NO	Remarks
Completed years of service in existing stage	YES	
The teacher has undergone required number of Refresher courses/ Short term course/Workshop etc as specified in UGC regulations section 6.4 B I/II/III/IV as the case may be	YES	
Verified Minimum Scores under Appendix VII Table I	YES	

CATEGORY	Minimum Score Required	Verified Score	Limited Score	Remarks
Appendix VII Table I	No of Good Grades: 04 No. of satisfactory grades: 01	Good : 4 Satisfactory: 1		
Appendix VII Table II	NA	NA		

* Minimum 'Satisfactory' or 'Good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period as the case may be, as specified in UGC regulations.

SELECTION COMMITTEE OBSERVATIONS / RECOMMENDATIONS

Application not in prescribed format / Application incomplete / No proof produced for claims made / Does not possess prescribed minimum requirements.

ELIGIBLE TO BE PLACED TO STAGE III (Academic level 12) /
~~NOT ELIGIBLE TO BE PLACED TO STAGE III~~ (Academic level 12)

15/03/2024
Dr. G. SURESH SINGH
Professor
Department of Mathematics
University of Kerala, Kariavattom
Thiruvananthapuram - 695 581

15/3/2024
Dr. ANITHA. P
(PEN : 0139520)
Associate Professor
Department of Mathematics
B.J.M. Government College, Chavara

Head of the Department
Department of Mathematics
Sree Narayana College
Chathannur

15/3/24
IN CHARGE PRINCIPAL
SREE NARAYANA COLLEGE
CHATHANNUR

Career placement of Faculties

13	Discipline Committee	Member
14	Organized a webinar on Research Avenues In Mathematics	Convenor
15	Project presentation Day for II M.Sc students	Convenor

I certify that the information provided is correct as per records available with the University and/or documents enclosed along with the duly filled PBAS Proforma.

Chathannur
11/03/2024

Assistant Professor
Signature of the Faculty with Designation

Signature of HOD/School Chairperson/Principal

NB: The Annual Self-Assessment Proforma duly filled along with all enclosures submitted for CAS promotions will be verified by the University/College and information filed with the IQAC.

15/03/2024

Dr. G. SURESH SINGH
Professor
Department of Mathematics
University of Kerala, Kariavattom
Thiruvananthapuram - 695 581

15/3/2024

Dr. ANITHA. P
(PEN : 610520)
Associate Professor
Department of Mathematics
B.J.M. Government College, Chavara

6

Career placement of Faculties

4. Financial Audit

All the financial sources are audited externally by our college. The external auditor is appointed to perform audits of the financial statements of the institution. And the institution publishes the audited statements in website. Internal audits are also doing regularly systematically for other fund like Staffs funds, association fund etc

Sree Narayana College Chathannur

Receipts and payment account for the period from 1-6-2023 to 31-5-2024

Receipts	Amount	Amount	Payment	Amount	Amount
Opening balance			E Grant		8,79,659
Accumulated PD Balance		23,33,452	**PTA**		
			i)Infrastructure	1,06,400	15,79,461
			ii)Maintenance	1,16,734	
Bank balance:			iii)Other	13,56,327	
i)E grants	21,85,193.75		expense	32700	
ii)PTA	50,407	22,35,600.75			
			PD A/C:		
			Library books and newspaper	35,900	1,37,879
			Laboratory	32,000	
			Other expenses	69,979	
E grant		22,15,505	Scholarship and		
PTA		15,25,815	Endowment		50,000
PD A/C		2,20,230	Women cell		25,000
Scholarship and Endowment		50,000			
			Closing Balance:		
			Accumulated		24,15,803
Women cell		25,000	PD balance		
PTA (interest)		5,519	E grants		35,21,039.75
			PTA		2,280
		86,11,121.75			**86,11,121.75**

Place:Chathannur
Date:5/06/2024

Compiled from the book of accounts produced before us

Internally audited by Criterion IV Coordinators:

Smt.JIJI P

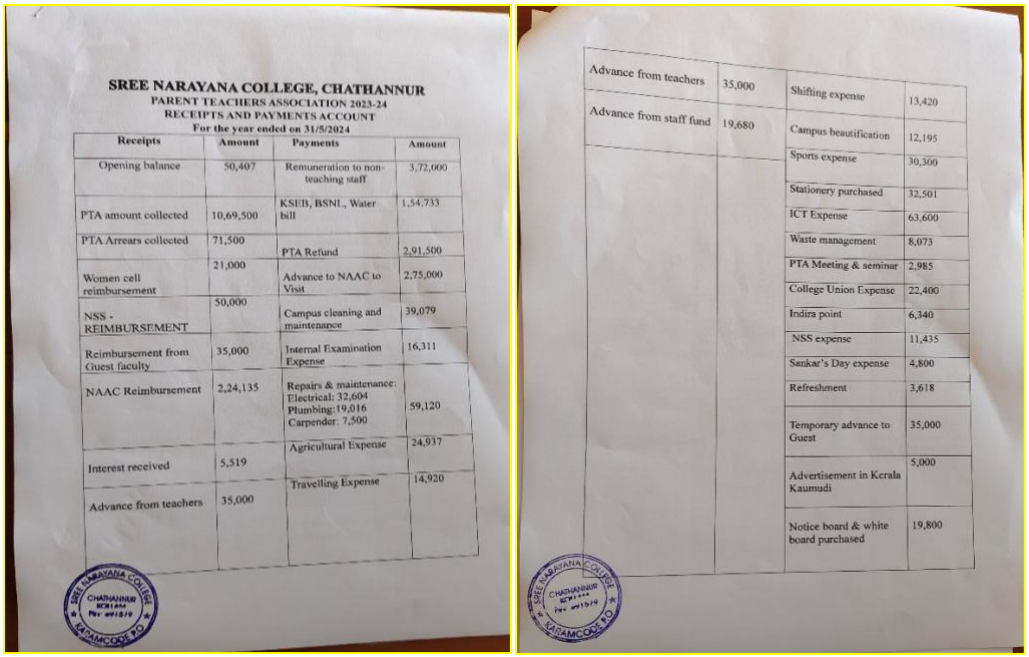
Smt.Divya B

Smt. Saritha S. J

SREE NARAYANA COLLEGE CHATHANNUR KOLLAM PIN-691579 KARAMCODE P.O.

Dr.C.S SUBHASH CHANDRAN
Principal in Charge
SREE NARAYANA COLLEGE
Chathannoor

Financial audit 2023-24



SREE NARAYANA COLLEGE, CHATHANNUR
PARENT TEACHERS ASSOCIATION 2023-24
RECEIPTS AND PAYMENTS ACCOUNT
For the year ended on 31/5/2024

Receipts	Amount	Payments	Amount
Opening balance	50,407	Remuneration to non-teaching staff	3,72,000
PTA amount collected	10,69,500	KSEB, BSNL, Water bill	1,54,733
PTA Arrears collected	71,500	PTA Refund	2,91,500
Women cell reimbursement	21,000	Advance to NAAC to Visit	2,75,000
NSS - REIMBURSEMENT	50,000	Campus cleaning and maintenance	39,079
Reimbursement from Guest faculty	35,000	Internal Examination Expense	16,311
NAAC Reimbursement	2,24,135	Repairs & maintenance: Electrical: 32,604 Plumbing: 19,016 Carpender: 7,500	59,120
Interest received	5,519	Agricultural Expense	24,937
Advance from teachers	35,000	Travelling Expense	14,920
Advance from staff fund	19,680	Shifting expense	13,420
		Campus beautification	12,195
		Sports expense	30,300
		Stationery purchased	32,501
		ICT Expense	63,600
		Waste management	8,073
		PTA Meeting & seminar	2,985
		College Union Expense	22,400
		Indira point	6,340
		NSS expense	11,435
		Sankar's Day expense	4,800
		Refreshment	3,618
		Temporary advance to Guest	35,000
		Advertisement in Kerala Kaumudi	5,000
		Notice board & white board purchased	19,800
		Merit Day Expense	12,310
		Donation to chirakkara Grama panchayath	5,000
		Audit Expense	5,000
		Certificate lamination, Printing & binding of local history book	10,084
		Guest interview expense	5,000
		Portable bio gas plant purchased	23,000
		Cash at Bank	2,280
TOTAL	**15,81,741**	**TOTAL**	**15,81,741**

TREASURER

PRINCIPAL
Principal
Sree Narayana College
Chathannoor

P.T.A Audit Statement

5. Energy Audit

A detailed energy audit has been carried out at Sree Narayana College, Chathanoor in November 2023. During the energy audit energy saving opportunities has been identified to help improving energy efficiency of the facility. The energy audit has identified energy conservation opportunities and recommended projects to improve energy efficiency of the facility.

SREE NARAYANA COLLEGE

Chathannoor, Kollam, Kerala 691579

(NAAC Re-accredited with 'A' Grade Affiliated to University of Kerala)

CERTIFICATE

This is to certify that SREE NARAYANA COLLEGE CHATHANNUR, affiliated to Un versity of Kerala, has successfully undergone an 'Energy Audit.' The assessment of electrical energy conservation and energy-saving measures are carried out by the Physics and Chemistry departments of the college in associate with IQAC Sree Narayana College Chathannur.

Principal

Sree Narayana College, Chathannur

PRINCIPAL
SREE NARAYANA COLLEGE
CHATHANNUR

Energy Audit certificate